



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

July 10th, 2024

The Regular Public Board Meeting was **called to order** at 1802 hours on June 10th, with 5 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne, Velda Aldous and Matt Branton. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the June public board meeting and the June 10th Executive meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Kevin.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$56,178 in income, \$249,465 of expenses, this included the \$208,806 to ODOT for the Hwy 97 project, and **-\$192,287** of net income for the month of June. Current accounts showed onhand funds of \$690,766. Matt made a motion that the board accept the financial report and the checks as presented, seconded by Kevin.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously,

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report)

Parking Lot Pavement: Dan reported that he and Jen had completed the resurfacing of the district's parking lot at a cost of about \$1,300. Dan stated that they will be putting this project on a 5 year rotation to assure the lots stays in good repair.

New Property Service: Dan informed the board that a property owner located at 7887 NW 19th Street, just outside the district boundaries, is requesting service from the district. Dan informed the board that there will be no cost to the district to add this customer but the board must approve the connection since it is outside the district. After some discussion Jim made a motion that the board approve the new connection at 7887 NW 19th Street, seconded by Kevin.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Returned Bills from Post Office: Dan informed the board that the Post Office had returned about 200 of our billing post cards as unable to deliver due to incorrect address location on the bill. There has been no change in our billing process so Dan will be speaking to the Post Master

on this matter. This problem required us to hand deliver the 200 bills and Dan will not be charging any late charges this month.

Business Discussed: ODOT HWY 97 Project: Dan informed the board that the payment has been sent to ODOT for our part of the project. The project was projected to start July 1st and some relocation has started. Dan also informed the board that he will be contacting the contractor doing our line to request they put in another line East off 11th to 13th. This addition will allow us to have the 11th street line looped.

Sewer Line Waiver from OHA: Dan updated the board on the OHA waiver granted to the Terrebonne Sanitary District. Dan contacted OHA this week and they informed him that the Oregon DOJ should be getting back to him next week. Dan also attended a meeting of the TSD to inform them of our concerns about the waiver. The reaction on the TSD board was that they would not consider moving the line until they hear from OHA. Dan told the board that he will be meeting with our state representative Vikki Iverson this week to enlist her support against the waiver. Eric asked about the meeting with OHA that was supposed to have and Dan said that this meeting was canceled since our lawyer sent them our letter in opposition to the waiver.

Other Business Discussed: Renovation of Old District Office: Eric questioned Dan on the status of our renovations of the old district office. Dan replied that the ODOT and OWA matters had consumed a lot of his time as of late. Dan assured the board that he can now move forward on the project and will begin making calls. When Dan said that we will need to move lot lines or consolidate the two lots, Matt mentioned that his company could help with this project. Eric noted that the district will be putting this project out to bid and there would be no problem having Matt bid on the project. If Matt bids on the project he would not be allowed to vote during the bid process.

Next Regular Board Meeting: August 13th, 2024 @ 1800 hours @ TDWD district office.

Meeting Adjourned: 1835 hours

Submitted By: Jim Wilhelm

Secretary TDWD Recorded Action Points