

Management Report

Terrebonne Domestic Water District
For the period ended July 31, 2024

Prepared on

August 13, 2024

For management use only

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Profit and Loss

July 2024

	Total
REVENUE	
40500 Investments	
45050 Interest Income	3,037.91
Total 40500 Investments	3,037.91
40550 OR-LB-20 Water Income	
41100 Water	65,970.69
41200 Service Fees	184.35
Total 40550 OR-LB-20 Water Income	66,155.04
Total Revenue	69,192.95
GROSS PROFIT	
	69,192.95
EXPENDITURES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	12,821.25
61030 Payroll Taxes	1,083.85
61040 Employee Health ins	631.00
61070 Employee Retirement	1,224.21
61080 Workers Comp	671.70
Total 61000 OR-LB- 30 Personnel Services	16,432.01
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	5,704.19
62012 Utilities - Other	21.39
Total 62010 Utilities	5,725.58
62020 Operating Supplies	469.77
62030 Testing expense	84.00
62050 Postage, Mailing Service	338.24
62060 Legal	4,500.00
62070 Insurance	
62071 Insurance - Liability, D and O	415.00
62072 Property Insurance	714.25
Total 62070 Insurance	1,129.25
62080 Bookkeeping	843.50
62140 Auditing	597.50
62160 Bank Charges	
62161 Bank Service Fees	135.67
62162 Merchant Services Proc Fee	936.42
Total 62160 Bank Charges	1,072.09
62170 Billing support	235.12
62180 Computer Software	849.17
62200 Fuel	375.94

	Total
62210 Printing and Copying	148.75
62220 Telephone, Telecommunications	391.18
62230 Refund	190.65
Total 62000 OR-LB-31 Operations	16,950.74
70000 Capital Outlay	
70100 System Improvements	101.60
Total 70000 Capital Outlay	101.60
Total Expenditures	33,484.35
NET OPERATING REVENUE	35,708.60
NET REVENUE	\$35,708.60

Balance Sheet

As of July 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	2,897.56
10200 First Interstate -3877- General	32,673.56
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	104,858.17
10520 LGIP Investment Fund #5534	485,374.61
10530 LGIP - SDC Fund #6271	73,155.99
15340 LGIP Deposit Fund #6272	14,419.70
Total 10500 LGIP Investments	677,808.47
Total Bank Accounts	713,379.59
Other Current Assets	
11500 Water Bills Receivable	40,014.98
14000 Inventory	6,451.05
14200 Prepaid Expenses	8,387.38
Total Other Current Assets	54,853.41
Total Current Assets	768,233.00
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,565,410.59
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15600 Vehicles	
15610 Chevy Silverado HD2500 2011	39,993.00
Total 15600 Vehicles	39,993.00
15900 Accumulated Depreciation	-1,297,430.66
Total Fixed Assets	2,509,651.61
TOTAL ASSETS	\$3,277,884.61

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 Accounts Payable

2,775.90

Total Accounts Payable

2,775.90

Other Current Liabilities

24000 Payroll Liabilities

0.00

OR Employment Taxes

174.00

	Total
OR Paid Family and Medical Leave	9.33
OR Statewide Transit Taxes	13.50
Total 24000 Payroll Liabilities	196.83
24300 Payroll payable	1,918.62
25000 Customer deposits payable	38,288.67
Total Other Current Liabilities	40,404.12
Total Current Liabilities	43,180.02
Total Liabilities	43,180.02
Equity	
32000 Retained Earnings S	1,298,844.84
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Revenue	35,708.60
Total Equity	3,234,704.59
TOTAL LIABILITIES AND EQUITY	\$3,277,884.61

Terrebonne Domestic Water District

Statement of Activity Comparison

July 2024

	TOTAL	
	JUL 2024	JUL 2023 (PY)
Revenue		
40500 Investments		
45050 Interest Income	3,037.91	2,546.53
Total 40500 Investments	3,037.91	2,546.53
40550 OR-LB-20 Water Income		
41100 Water	65,970.69	58,300.18
41200 Service Fees	184.35	970.00
41300 Backflow Fees	0.00	0.00
Total 40550 OR-LB-20 Water Income	66,155.04	59,270.18
41600 System Development Fees	0.00	0.00
Total Revenue	\$69,192.95	\$61,816.71
GROSS PROFIT	\$69,192.95	\$61,816.71
Expenditures		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	12,821.25	11,266.67
61030 Payroll Taxes	1,083.85	944.52
61040 Employee Health ins	631.00	585.85
61070 Employee Retirement	1,224.21	1,075.00
61080 Workers Comp	671.70	252.90
Total 61000 OR-LB- 30 Personnel Services	16,432.01	14,124.94
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	5,704.19	4,327.14
62012 Utilities - Other	21.39	20.77
Total 62010 Utilities	5,725.58	4,347.91
62020 Operating Supplies	469.77	256.57
62030 Testing expense	84.00	80.00
62040 Office Supplies		-459.94
62050 Postage, Mailing Service	338.24	216.00
62060 Legal	4,500.00	338.00
62070 Insurance		
62071 Insurance - Liability, D and O	415.00	789.58
62072 Property Insurance	714.25	136.75
Total 62070 Insurance	1,129.25	926.33
62080 Bookkeeping	843.50	744.00
62100 Vehicle Maintenance & Repair		67.96
62140 Auditing	597.50	

Terrebonne Domestic Water District

Statement of Activity Comparison

July 2024

	TOTAL	
	JUL 2024	JUL 2023 (PY)
62160 Bank Charges		
62161 Bank Service Fees	135.67	373.95
62162 Merchant Services Proc Fee	936.42	734.06
Total 62160 Bank Charges	1,072.09	1,108.01
62170 Billing support	235.12	59.95
62180 Computer Software	849.17	588.33
62190 Dues & Subscriptions		538.90
62200 Fuel	375.94	131.12
62210 Printing and Copying	148.75	
62220 Telephone, Telecommunications	391.18	767.90
62230 Refund	190.65	274.13
Total 62000 OR-LB-31 Operations	16,950.74	9,985.17
70000 Capital Outlay		
70100 System Improvements	101.60	5,596.27
Total 70000 Capital Outlay	101.60	5,596.27
Total Expenditures	\$33,484.35	\$29,706.38
NET OPERATING REVENUE	\$35,708.60	\$32,110.33
NET REVENUE	\$35,708.60	\$32,110.33

Terrebonne Domestic Water District

Check Detail

July 10 - August 13, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506					
07/18/2024	Expenditure	WEBPAYMENT GATEWAY SERVICES		R	-63.64
			GATEWAY SERVICES WEBPAYM / GATEWAY SERVICES WEBPAYMENT		63.64
08/01/2024	Expenditure	MRCHTN PMNT PROC		C	-238.20
			MRCHTN PMNT PROC SETTLEMENT XXXXXXXX1135 693		238.20
08/06/2024	Expenditure	WEBPAYMENT GATEWAY SERVICES		C	-73.08
			GATEWAY SERVICES WEBPAYMENT		73.08
10200 First Interstate -3877- General					
07/10/2024	Expenditure	PACIFIC POWER	Hubdoc - https://app.hubdoc.com/document/589060512 Pacific Power - 589060512	R	-5,704.19
					5,704.19
07/10/2024	Expenditure	OREGON STATE TREASURY LGIP		R	-
			LGIP ACH OREGON ST TREAS LGIP ACH		15,000.00
					15,000.00
07/11/2024	Expenditure	FIRST INTERSTATE BANK		R	-217.19
			ACH SETTLEMENT ELEC DEBIT 1080788		217.19
07/12/2024	Tax Payment	OR Department of Revenue	Tax Payment for Period: 07/06/2024-07/09/2024 OR Income Tax	R	-843.56
					-843.56
07/12/2024	Tax Payment	IRS	Tax Payment for Period: 07/06/2024-07/09/2024 Federal Taxes (941/943/944)	R	-3,089.14
					-3,089.14
07/15/2024	Expenditure	FIRST INTERSTATE BANK		R	-135.67
			SERVICE CHARGES JUNE 2024		135.67
07/19/2024	Tax Payment	OR Department of Revenue	Tax Payment for Period: 04/01/2024-06/30/2024 OR Employment Taxes	R	-336.23
			OR Employment Taxes		-336.23
			OR Employment Taxes		0.02
			OR Employment Taxes		0.02
07/19/2024	Tax Payment	Department of Family and Medical Leave	Tax Payment for Period: 04/01/2024-06/30/2024 OR Paid Family and Medical Leave	R	-210.30
					-210.30
07/19/2024	Tax Payment	OR Department of Revenue	Tax Payment for Period: 04/01/2024-06/30/2024 OR Statewide Transit Taxes	R	-34.05
					-34.05
07/30/2024	Bill Payment (Check)	To H.D. FOWLER COMPANY print			-101.60
					-101.60
07/30/2024	Bill Payment (Check)	To ED STAUB & SONS PETROLEUM print			-332.41
					-332.41
07/30/2024	Bill Payment (Check)	LOCAL GOVERNMENT LAW GROUP PC			-4,215.00
					-4,215.00
07/30/2024	Bill Payment (Check)	AMERICAN BUSINESS SOFTWARE INC			-59.95
					-59.95
07/30/2024	Bill Payment	EDGE ANALYTICAL INC			-84.00

Terrebonne Domestic Water District

Check Detail

July 10 - August 13, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)				-84.00
07/30/2024	Bill Payment (Check)	Jeremiah & Lindsay Shine			-77.68
					-77.68
07/30/2024	Bill Payment (Check)	Melissa Fancher			-88.34
					-88.34
07/30/2024	Bill Payment (Check)	Danielle Hembree			-24.63
					-24.63
07/30/2024	Bill Payment (Check)	MASTERCARD (FIB) #2575			-507.87
					-507.87
07/31/2024	Check	4152 US POSTAL SERVICE	Hubdoc - https://app.hubdoc.com/document/592741233 - INV4152 Terrebonne Domestic Water District - 4094	C	-338.24
					338.24
08/06/2024	Payroll Check	Daniel J. Bruce	Pay Period: 08/01/2024-08/31/2024 Gross Pay - This is not a legal pay stub Employer Taxes Employer Retirement Contribution Edward Jones SEP Edward Jones SEP - Company Contribution OR Paid Family and Medical Leave OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Taxes (941/943/944)		-6,162.24 8,461.42 649.03 788.23 236.47 788.23 50.77 8.22 3.46 569.36 2,079.93
08/06/2024	Payroll Check	Jennifer A. Komiskey	Pay Period: 08/01/2024-08/31/2024 Gross Pay - This is not a legal pay stub Employer Taxes Employer Retirement Contribution Employer Health Ins. Contribution Edward Jones SEP Health Insurance Dental Insurance Edward Jones SEP - Company Contribution Health Insurance - Company Contribution Dental Insurance - Company Contribution OR Paid Family and Medical Leave OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Taxes (941/943/944)		-3,247.04 4,359.83 374.49 435.98 631.00 130.80 0.00 0.00 435.98 574.00 57.00 26.16 4.23 42.70 274.20 1,009.19
08/06/2024	Bill Payment (Check)	REPUBLIC SERVICES #675			-21.39
					-21.39
08/06/2024	Bill Payment (Check)	MASTERCARD (FIB) #1292			-101.70
					-101.70
08/06/2024	Bill Payment (Check)	CENTRATEL TELEPHONE ANSWERING SERVICE			-236.65

Terrebonne Domestic Water District

Check Detail

July 10 - August 13, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-236.65
08/06/2024	Bill Payment (Check)		SPECIAL DISTRICTS INSURANCE SERVICES			-631.00
						-631.00
08/06/2024	Bill Payment (Check)		ONE CALL CONCEPTS INC			-28.31
						-28.31
08/06/2024	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC			-70.40
						-70.40
08/08/2024	Bill Payment (Check)		AT&T MOBILITY			-126.22
						-126.22
08/08/2024	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC			-269.69
						-269.69
08/09/2024	Tax Payment		IRS	Tax Payment for Period: 08/03/2024-08/06/2024 Federal Taxes (941/943/944)		-3,089.12
						-3,089.12
08/09/2024	Tax Payment		OR Department of Revenue	Tax Payment for Period: 08/03/2024-08/06/2024 OR Income Tax	C	-843.56
						-843.56
08/09/2024	Check		EDWARD JONES	FBO: Daniel Bruce \$788.23 - Employer Contribution, \$236.47 Employee Contribution		-1,024.70
				Employer portion		-788.23
				Employee portion		-236.47
08/09/2024	Check		EDWARD JONES	FBO: Jennifer Komiskey \$435.98- Employer Contribution, \$130.80 Employee Contribution		-566.78
				Employer portion		-435.98
				Employee portion		-130.80
08/09/2024	Bill Payment (Check)		MASTERCARD (FIB) #2575			-100.00
						-100.00
08/09/2024	Bill Payment (Check)		ED STAUB & SONS PETROLEUM			-43.53
						-43.53
08/09/2024	Bill Payment (Check)		REVEAL ACCOUNTING SOLUTIONS			-1,441.00
						-1,441.00
08/13/2024	Bill Payment (Check)		MUCK SEPTIC SERVICE			-540.00
						-540.00
08/13/2024	Bill Payment (Check)		LOCAL GOVERNMENT LAW GROUP PC			-285.00
						-285.00