



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

# Regular Public Board Meeting

September 12th, 2023

**Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.**

The Regular Public Board Meeting was **called to order** at 1800 hours on September 12th, with 4 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne and Debbi Wilhelm. Also present was District Manager Dan Bruce. No members of the public were present.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the August public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented with the noted change to the "Business to be Discussed" item 11th Street, changed to 13th Street, seconded by Debbi. **VOTES:** Eric-yea, Jim-yea, Debbi-yea, Kevin-yea. **Motion passed unanimously.**

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Kevin reported \$65,880 in income, \$28,139 of expenses and \$37,740 of net income for the month of August. Current accounts showed on hand funds of \$821,068. Debbi made a motion that the board accept the financial report and the checks as presented, seconded by Jim. **VOTES:** Eric-yea, Jim-yea, Debbi-yea, Kevin-yea. **Motion passed unanimously.**

**Chairman's Report:** Eric noted that he had recently read an article concerning a district that was not posting its meeting agenda according to open meeting law. This investigation into the district may lead to changes in the posting law to better reflect the current media atmosphere that we live in. Dan noted that any changes made to this matter would be reported to us through SDAO and direction from the state.

**District Manager's Report:** Dan presented his report to the board. (see report) **Water Meters:** Dan noted that he has received word that the vendor that supplies our new meters will no longer be selling that meter. Dan informed the board that he has ordered final meters needed for the Hwy 97 project and a few extra for backup.

**Request for Proposal (RFP):** Dan told the board that the RFP for a new auditor will be going out this week to all certified auditors in the area. The proposals will be due back on October 10th.

**Business Discussed: ODOT Hwy 97 Project & 11th Street Line:** Dan reviewed the most current information he has received from ODOT concerning the Hwy 97 and 11th Street projects. After agreeing to the first proposal of \$376,000 ODOT sent a new proposal for \$467,000 noting new costs of about \$91,000. Dan had made numerous attempts to contact ODOT but was informed they were all on vacation for the month of August. This week Dan had a Zoom meeting with ODOT again and discussed these changes. Dan does not feel he can trust ODOT to deal with us in a fair way going forward. ODOT did apologize for the changes but noted they had made the mistake in preparing the first proposal. Dan relayed to ODOT that if there is not some change to the numbers or the way we are held to account overages we will pull out from the deal and do the work for ourselves. After much discussion the board agrees that we do not want to subsidize the project for ODOT by leaving ourselves open to gross overages that our customers will be required to pay. It was suggested that if we do not get satisfaction from ODOT we will approach the county commissioners for help. Dan was expecting a reply over our concerns today but at this point had not heard anything. It was agreed the district will not sign any agreement until the entire board is in the loop and the district position is protected.

**Board Member Recruitment Letter:** Dan presented the final edition of the board member recruitment letter to the board (see letter). The letter was approved after adding a reference line about needing new members.

**Audit RFP:** See managers report.

**Other Business Discussed: Accountant Encounter:** Eric noted that he has not heard back from the accountant he had contacted in Sisters. With the RFP going out this contact may be mute.

**Dan and Hwy 97 Project:** Eric took a moment to thank Dan for his work on the negotiations with ODOT concerning the Hwy 97 and 11th Street projects. It was noted that Dan has held firm in our positions and not allowed ODOT to take advantage of the district.

**Next Regular Board Meeting:** October 10th, 2023 @ 1800 hours @ TDWD district office.

**Meeting Adjourned:** 1919 hours

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**

**Recorded Action Points**