



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

# Regular Public Board Meeting

July 11th, 2023

**Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.**

The Regular Public Board Meeting was **called to order** at 6:00 pm on July 11th, with 4 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne and Debbi Wilhelm. Also present was District Manager Dan Bruce. No members of the public were present.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the June public board meeting were not available. The proposed minutes for that meeting will be posted on line as soon as possible and will be approved at the next regular board meeting.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Kevin reported \$55,828 in income, \$21,374 of expenses and \$34,454 of income for the month of June. Current accounts showed onhand funds of \$771,828. It was noted that the 2022-23 fiscal year had ended on a positive note. The district has record water sales and record regular income for the year. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Debbi. All in favor, motion passed.

**Chairman's Report:** Eric noted the newly elected board members had been sworn into their positions on the board. Jim Wilhelm was elected to position #2 to a 4 year term, Kevin Byrne was elected to position #5 to a 4 year term and Debbi Wilhelm was elected to position #5 to finish out a 2 year term. Eric congratulated all the new board members and thanked them for serving.

**District Manager's Report:** Dan presented his report to the board. (see report)

**New Meters:** Dan noted that the district's project to change all the inground meters to the new radio read is nearing completion. Jennifer has been doing a great job getting this project done and the time to read meters has been reduced.

**New Auditor:** Carrie, the district's lawyer is in the process of writing up the bid packet and it should be available soon.

**Dan's Vacation:** Dan informed the board that he will be on vacation next week and that Jennifer will be running the office. Dan noted that he will be monitoring emails and voicemail in case there are any emergencies that need to be addressed.

**Business Discussed: HWY 97 Project:** Dan informed the board that after almost a month he has heard back from ODOT on our proposed changes to the highway contract. ODOT is punching back on our desire to be able to hold the contractor responsible for work on our infrastructure. Eric voiced some concern that we would not be heard or responded to if we feel the work is not being done as required. Dan informed the board that he will work with Carrie and ODOT to see if this issue can be worked out. The board was looking for some assurance that the work will be done correctly.

**11th Street Water Line:** Dan informed the board that in discussions with ODOT it was agreed that the water line linking the northernmost homes on 11th street would be run up to 13th Street to loop in that line. This change requires said homes to move some fences that are in the unused road right of way. It will be our responsibility to inform the property owners when the plan is complete.

**2023-24 Board Positions:** Eric opened the floor for nominations to the position of President of the Terrebonne Domestic Water Board for the year 2023-24. Jim nominated Eric Fisher to the board president position, seconded by Debbi. There were no further nominations to the position of board president. All in favor, Eric was elected.

Eric opened the floor for nominations to the position of Vice Chair of the Terrebonne Domestic Water Board for the year 2023-24. Jim nominated Debbi Wilhelm to the board Vice President position, seconded by Kevin. There were no further nominations to the position of board Vice President. All in favor, Debbi was elected.

Eric opened the floor for nominations to the position of Secretary of the Terrebonne Domestic Water Board for the year 2023-24. Kevin nominated Jim Wilhelm to the board Secretary position, seconded by Debbi. There were no further nominations to the position of board president. All in favor, Jim was elected. Eric opened the floor for nominations to the position of Treasurer of the Terrebonne Domestic Water Board for the year 2023-24. Jim nominated Kevin Byrne to the board Treasurer position, seconded by Debbi. There were no further nominations to the position of board president. All in favor, Kevin was elected.

**Empty Board Seat:** Jim asked that all board members continue to search for a new board member to fill the vacant seat. It was suggested that the district send out a note or letter to the community to seek to fill the seat. It was agreed that the board would draft a letter at the next board meeting to send out to all homes in the district.(45)

**Next Regular Board Meeting:** August 8th, 2023 @ 6:00pm @ TDWD district office.

**Meeting Adjourned:** 6:28 pm

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**

**Recorded Action Points**