



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

# Regular Public Board Meeting

May 9th, 2023

**Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.**

The Regular Public Board Meeting was **called to order** at 6:00 pm on May 9th, with 5 directors present: Eric Fisher, Art Tassie, Jim Wilhem, Kevin Byrne and Debbi Wilhelm. Also present was District Manager Dan Bruce. No members of the public were present.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the August public board meeting were reviewed by the board. (see minutes). Art made a motion that the board accept the minutes as presented, seconded by Deb. All in favor, motion passed.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Kevin reported \$29,585 in income, \$42,488 of expenses and -\$12,903 of income for the month of April. Current accounts showed onhand funds of \$870,002. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Kevin. All in favor, motion passed.

**Chairman's Report:** Chairman has nothing to report at this time.

**District Manager's Report:** Dan presented his report to the board. (see report).

**Backflow Letter:** Letters have been sent out to customers. This will be the last year on the Bob's Jobs contract and we will be looking to go out to bid on the contract.

**Auditors:** Dan is continuing our search for a new auditor for the district. So far we have been unable to find anyone to do the job for us.

**New Truck:** We have been able to locate a truck for the district. Dan will be flying down to Nevada to pick up the truck. We were able to come in on budget for the used tuck spending about \$39,000.

**Business Discussed: ODOT HWY 97 Project.** The plan review is being done now by ODOT at no cost to the district. It looks like our cost for engineering will be about \$29,000.

**Vehicle Purchase:** See District Managers Report.

**Budget Meetings:** Our budget meetings will be on June 6th and 13th at 6:00pm. Board members were requested to bring a TDWD consumer to participate in the budget process.

**Large Bill Guidelines:** All board members were requested to bring ideas for a "A Large Bill Guideline Policy" to the next meeting.

**First 2023/2024 Budget Meeting:** June 6th, 2023 @ 6:00pm @ TDWD district office.

**Next Regular Board Meeting:** June 13th, 2023 @ 6:30pm @ TDWD district office.

**Second 2023/2024 Budget Meeting:** June 13th, 2023 @ 6:00pm @ TDWD district office.

**Meeting Adjourned:** 6:54 pm

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**

**Recorded Action Points**