



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

August 13th, 2024

The Regular Public Board Meeting was **called to order** at 1800 hours on August 13th, with 5 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne, Velda Aldous and Matt Branton. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the July public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$69,193 in income, \$33,484 of expenses and \$35,709 of net income for the month of February. Current accounts showed onhand funds of \$729,005. Kevin made a motion that the board accept the financial report and the checks as presented, seconded by Matt.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously,

Chairman's Report: After noting the district's current funds , Eric took the time to note the district's impressive financial history. Eric noted that when he came to the board the district had about \$100,000 in the bank and over one million dollars in debt. Our current position speaks volume to Dan's and the board's efforts.

District Manager's Report: Dan presented his report to the board. (see report)

5th Street Well: Dan informed the board that the customer on 5th street that has a well and has agreed to hook into our system is now ready to move forward. Dan will be using this project to help determine the cost of the district replumbing the homes that are affected by the 11th street redo.

Customer Requesting Bill Relief: In reference to a letter sent to the district office by a customer requesting relief from a leak, Dan noted that the customer did not have a prepared bill from a plumber as required by our policy. Dan has not heard back from the customer at this time.

Jennifer Training: Dan noted that had recently sent Jennifer to a locator training course in his ongoing efforts to improve her skills. This onhand training will supplement our inhouse training.

Business Discussed: ODOT HWY Project: It was noted that ODOT has begun work on this long awaited project. Jim asked about claiming the old fire hydrants that ODOT had pulled up. Dan said that after being pulled up by a backhoe they were no longer of use to us. Dan reminded the board that after ODOT completes our new line install the district will be responsible for hooking up affected customers.

District Insurance: Dan informed the board that after having a hard time dealing with our current insurance company he would like to move to a new company. There will be no change in costs but he is already seeing more interest from another company (WHA) available to us through SDAO. Kevin made a motion that the board move the district's insurance to WHA, seconded by Jim.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously,

Other Business Discussed: Possible New Well: Eric suggested to the board that they consider finding a location for a new well in light of our findings that wells #3 and #4 are so closely tied. Dan stated that the best bet would be to change well #1 to an injection well and drill a new well on the gravel pad by the old office. Dan noted that the cost would be \$400,000 to \$500,000 for this project. Dan will gather more info on this.

Letter to TSD: Jim requested that the board allow him prepare a statement to present to the Terrebonne Sanitary District describing our concern about the attempted waiver for a sewer line near well #4. It was agreed that Jim could draft a letter but that the letter will be reviewed by both Dan and our lawyer before it is presented.

Air Quality Monitor: Matt requested that the board consider installing an air quality monitor that could be installed at the district office for public viewing online. It was agreed that as long as we could be assured that such a system can not be hacked it would be a good community service we could provide at very little cost.

SDAO Training: Kiven informed the board that SDAO is offering a class in Bend on Board Member Relations, Expectations, and Ethics on Sep 24 at the Oxford. It was agreed that any board member that wanted to attend should let Dan know so he can sign us up.

ORDINANCE NO. 21-01 Rate Change: Jim reminded the board that we still need to adjust this ordinance to reflect our more current interest rate. Dan agreed to get the paperwork going.

Next Regular Board Meeting: September 10th, 2024 @ 1800 hours @ TDWD district office.

Meeting Adjourned: 1909 hours

Submitted By: Jim Wilhelm

Secretary TDWDR Recorded Action Points