



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting Agenda September 10th, 2024

Regular public board meetings of the Terrebonne Domestic Water District are held at 6:00 PM at the TDWD district office on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.

Public Comments: Members of the public wishing to address the board are asked to fill out a form stating the subject and the members address. The speaker will be given 3 minutes to speak. The board would request that all members of the public maintain a measure of decorum and respect the noted time limit.

Minutes of Last Board Meeting: Secretary Jim Wilhelm will review the minutes from the last meeting

Treasurer's Report: Treasurer Kevin Byrne will review the financial report and checks as signed for the previous month.

Chairman's Report: Chairman Eric Fisher to report or comment as needed.

Water Manager's Report: Dan Bruce will presented his report to the board.

Business to be Discussed:

1. ODOT HWY 97 Project.
2. TSD sewer line waiver.

Next Regular Board Meeting: October 8th, 2024 @ 6:00pm

In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.

Join Zoom Meeting

<https://us02web.zoom.us/j/87456694475?pwd=FN4jGjoOajwbCpbhok5j6ZBtaqQ1zr.1>

Meeting ID: 874 5669 4475

Passcode: 258671

Dial by your location +1 253 215 8782 US (Tacoma)



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

August 13th, 2024

The Regular Public Board Meeting was **called to order** at 1800 hours on August 13th, with 5 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne, Velda Aldous and Matt Branton. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the July public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$69,193 in income, \$33,484 of expenses and \$35,709 of net income for the month of February. Current accounts showed onhand funds of \$729,005. Kevin made a motion that the board accept the financial report and the checks as presented, seconded by Matt.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously,

Chairman's Report: After noting the district's current funds , Eric took the time to note the district's impressive financial history. Eric noted that when he came to the board the district had about \$100,000 in the bank and over one million dollars in debt. Our current position speaks volume to Dan's and the board's efforts.

District Manager's Report: Dan presented his report to the board. (see report)

5th Street Well: Dan informed the board that the customer on 5th street that has a well and has agreed to hook into our system is now ready to move forward. Dan will be using this project to help determine the cost of the district replumbing the homes that are affected by the 11th street redo.

Customer Requesting Bill Relief: In reference to a letter sent to the district office by a customer requesting relief from a leak, Dan noted that the customer did not have a prepared bill from a plumber as required by our policy. Dan has not heard back from the customer at this time.

Jennifer Training: Dan noted that had recently sent Jennifer to a locator training course in his ongoing efforts to improve her skills. This onhand training will supplement our inhouse training.

Business Discussed: ODOT HWY Project: It was noted that ODOT has begun work on this long awaited project. Jim asked about claiming the old fire hydrants that ODOT had pulled up. Dan said that after being pulled up by a backhoe they were no longer of use to us. Dan reminded the board that after ODOT completes our new line install the district will be responsible for hooking up affected customers.

District Insurance: Dan informed the board that after having a hard time dealing with our current insurance company he would like to move to a new company. There will be no change in costs but he is already seeing more interest from another company (WHA) available to us through SDAO. Kevin made a motion that the board move the district's insurance to WHA, seconded by Jim.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously,

Other Business Discussed: Possible New Well: Eric suggested to the board that they consider finding a location for a new well in light of our findings that wells #3 and #4 are so closely tied. Dan stated that the best bet would be to change well #1 to an injection well and drill a new well on the gravel pad by the old office. Dan noted that the cost would be \$400,000 to \$500,000 for this project. Dan will gather more info on this.

Letter to TSD: Jim requested that the board allow him prepare a statement to present to the Terrebonne Sanitary District describing our concern about the attempted waiver for a sewer line near well #4. It was agreed that Jim could draft a letter but that the letter will be reviewed by both Dan and our lawyer before it is presented.

Air Quality Monitor: Matt requested that the board consider installing an air quality monitor that could be installed at the district office for public viewing online. It was agreed that as long as we could be assured that such a system can not be hacked it would be a good community service we could provide at very little cost.

SDAO Training: Kiven informed the board that SDAO is offering a class in Bend on Board Member Relations, Expectations, and Ethics on Sep 24 at the Oxford. It was agreed that any board member that wanted to attend should let Dan know so he can sign us up.

ORDINANCE NO. 21-01 Rate Change: Jim reminded the board that we still need to adjust this ordinance to reflect our more current interest rate. Dan agreed to get the paperwork going.

Next Regular Board Meeting: September 10th, 2024 @ 1800 hours @ TDWD district office.

Meeting Adjourned: 1909 hours

Submitted By: Jim Wilhelm

Secretary TDWDR Recorded Action Points

Management Report

Terrebonne Domestic Water District
For the period ended August 31, 2024

Prepared on

September 10, 2024

For management use only

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Profit and Loss

August 2024

	Total
REVENUE	
40500 Investments	
45050 Interest Income	3,042.63
Total 40500 Investments	3,042.63
40550 OR-LB-20 Water Income	
41100 Water	65,440.80
41200 Service Fees	1,095.00
Total 40550 OR-LB-20 Water Income	66,535.80
Total Revenue	69,578.43
GROSS PROFIT	
	69,578.43
EXPENDITURES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	12,821.25
61030 Payroll Taxes	1,023.52
61040 Employee Health ins	631.00
61070 Employee Retirement	1,224.21
Total 61000 OR-LB- 30 Personnel Services	15,699.98
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	5,851.28
62012 Utilities - Other	561.39
Total 62010 Utilities	6,412.67
62020 Operating Supplies	468.99
62030 Testing expense	84.00
62050 Postage, Mailing Service	350.00
62070 Insurance	
62071 Insurance - Liability, D and O	415.00
62072 Property Insurance	714.25
Total 62070 Insurance	1,129.25
62080 Bookkeeping	843.50
62110 Education	
62114 Travel	23.84
Total 62110 Education	23.84
62160 Bank Charges	
62161 Bank Service Fees	145.04
62162 Merchant Services Proc Fee	1,028.15
Total 62160 Bank Charges	1,173.19
62170 Billing support	449.26
62180 Computer Software	119.17

	Total
62200 Fuel	315.31
62220 Telephone, Telecommunications	543.37
62230 Refund	231.74
Total 62000 OR-LB-31 Operations	12,144.29
Total Expenditures	27,844.27
NET OPERATING REVENUE	41,734.16
NET REVENUE	\$41,734.16

Balance Sheet

As of August 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	5,027.94
10200 First Interstate -3877- General	67,549.06
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	105,328.89
10520 LGIP Investment Fund #5534	487,553.39
10530 LGIP - SDC Fund #6271	73,484.39
15340 LGIP Deposit Fund #6272	14,484.43
Total 10500 LGIP Investments	680,851.10
Total Bank Accounts	753,428.10
Other Current Assets	
11500 Water Bills Receivable	43,211.50
14000 Inventory	6,451.05
14200 Prepaid Expenses	7,029.79
Total Other Current Assets	56,692.34
Total Current Assets	810,120.44
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,565,410.59
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15600 Vehicles	
15610 Chevy Silverado HD2500 2011	39,993.00
Total 15600 Vehicles	39,993.00
15900 Accumulated Depreciation	-1,513,508.99
Total Fixed Assets	2,293,573.28
TOTAL ASSETS	\$3,103,693.72

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 Accounts Payable	3,113.46
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Total Accounts Payable	3,113.46
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Other Current Liabilities

24000 Payroll Liabilities	0.00
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OR Employment Taxes	220.16
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	Total
OR Paid Family and Medical Leave	86.26
OR Statewide Transit Taxes	25.95
Total 24000 Payroll Liabilities	332.37
24300 Payroll payable	1,918.62
25000 Customer deposits payable	38,288.67
Total Other Current Liabilities	40,539.66
Total Current Liabilities	43,653.12
Total Liabilities	43,653.12
Equity	
32000 Retained Earnings S	1,082,766.51
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Revenue	77,122.94
Total Equity	3,060,040.60
TOTAL LIABILITIES AND EQUITY	\$3,103,693.72

Terrebonne Domestic Water District

Statement of Activity Comparison

July - August, 2024

	TOTAL	
	JUL - AUG, 2024	JUL - AUG, 2023 (PY)
Revenue		
40500 Investments		
45050 Interest Income	6,080.54	5,295.21
Total 40500 Investments	6,080.54	5,295.21
40550 OR-LB-20 Water Income		
41100 Water	131,411.49	120,612.01
41200 Service Fees	1,279.35	1,790.00
41300 Backflow Fees	0.00	0.00
Total 40550 OR-LB-20 Water Income	132,690.84	122,402.01
41600 System Development Fees	0.00	0.00
Total Revenue	\$138,771.38	\$127,697.22
GROSS PROFIT	\$138,771.38	\$127,697.22
Expenditures		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	25,642.50	22,533.34
61030 Payroll Taxes	2,107.37	1,838.25
61040 Employee Health ins	1,262.00	1,171.70
61070 Employee Retirement	2,448.42	2,150.00
61080 Workers Comp	671.70	505.80
Total 61000 OR-LB- 30 Personnel Services	32,131.99	28,199.09
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	11,555.47	9,588.79
62012 Utilities - Other	657.78	41.54
Total 62010 Utilities	12,213.25	9,630.33
62020 Operating Supplies	1,042.37	560.65
62030 Testing expense	168.00	160.00
62040 Office Supplies		-415.26
62050 Postage, Mailing Service	688.24	658.00
62060 Legal	4,500.00	1,024.00
62070 Insurance		
62071 Insurance - Liability, D and O	830.00	1,579.16
62072 Property Insurance	1,428.50	273.50
Total 62070 Insurance	2,258.50	1,852.66
62080 Bookkeeping	1,687.00	1,488.00
62100 Vehicle Maintenance & Repair	9.49	67.96
62110 Education		
62114 Travel	155.56	51.75
Total 62110 Education	155.56	51.75
62140 Auditing	597.50	

Terrebonne Domestic Water District

Statement of Activity Comparison

July - August, 2024

	TOTAL	
	JUL - AUG, 2024	JUL - AUG, 2023 (PY)
62160 Bank Charges		
62161 Bank Service Fees	280.71	547.17
62162 Merchant Services Proc Fee	1,964.57	1,708.18
Total 62160 Bank Charges	2,245.28	2,255.35
62170 Billing support	684.38	119.90
62180 Computer Software	968.34	696.66
62190 Dues & Subscriptions		538.90
62200 Fuel	691.25	395.32
62210 Printing and Copying	148.75	
62220 Telephone, Telecommunications	934.55	1,307.97
62230 Refund	422.39	274.13
Total 62000 OR-LB-31 Operations	29,414.85	20,666.32
70000 Capital Outlay		
70100 System Improvements	101.60	8,980.88
Total 70000 Capital Outlay	101.60	8,980.88
Total Expenditures	\$61,648.44	\$57,846.29
NET OPERATING REVENUE	\$77,122.94	\$69,850.93
NET REVENUE	\$77,122.94	\$69,850.93

Terrebonne Domestic Water District

Statement of Activity Comparison

August 2024

	TOTAL	
	AUG 2024	AUG 2023 (PY)
Revenue		
40500 Investments		
45050 Interest Income	3,042.63	2,748.68
Total 40500 Investments	3,042.63	2,748.68
40550 OR-LB-20 Water Income		
41100 Water	65,440.80	62,311.83
41200 Service Fees	1,095.00	820.00
41300 Backflow Fees	0.00	0.00
Total 40550 OR-LB-20 Water Income	66,535.80	63,131.83
41600 System Development Fees	0.00	0.00
Total Revenue	\$69,578.43	\$65,880.51
GROSS PROFIT	\$69,578.43	\$65,880.51
Expenditures		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	12,821.25	11,266.67
61030 Payroll Taxes	1,023.52	893.73
61040 Employee Health ins	631.00	585.85
61070 Employee Retirement	1,224.21	1,075.00
61080 Workers Comp	0.00	252.90
Total 61000 OR-LB- 30 Personnel Services	15,699.98	14,074.15
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	5,851.28	5,261.65
62012 Utilities - Other	561.39	20.77
Total 62010 Utilities	6,412.67	5,282.42
62020 Operating Supplies	468.99	304.08
62030 Testing expense	84.00	80.00
62040 Office Supplies		44.68
62050 Postage, Mailing Service	350.00	442.00
62060 Legal		686.00
62070 Insurance		
62071 Insurance - Liability, D and O	415.00	789.58
62072 Property Insurance	714.25	136.75
Total 62070 Insurance	1,129.25	926.33
62080 Bookkeeping	843.50	744.00
62110 Education		
62114 Travel	23.84	51.75
Total 62110 Education	23.84	51.75

Terrebonne Domestic Water District

Statement of Activity Comparison

August 2024

	TOTAL	
	AUG 2024	AUG 2023 (PY)
62160 Bank Charges		
62161 Bank Service Fees	145.04	173.22
62162 Merchant Services Proc Fee	1,028.15	974.12
Total 62160 Bank Charges	1,173.19	1,147.34
62170 Billing support	449.26	59.95
62180 Computer Software	119.17	108.33
62200 Fuel	315.31	264.20
62220 Telephone, Telecommunications	543.37	540.07
62230 Refund	231.74	
Total 62000 OR-LB-31 Operations	12,144.29	10,681.15
70000 Capital Outlay		
70100 System Improvements		3,384.61
Total 70000 Capital Outlay		3,384.61
Total Expenditures	\$27,844.27	\$28,139.91
NET OPERATING REVENUE	\$41,734.16	\$37,740.60
NET REVENUE	\$41,734.16	\$37,740.60

Terrebonne Domestic Water
Budget vs. Actuals: FY 2024_2024
July 2024 - June 2025

	Jul 2024			Aug 2024			Sep 2024			Oct 2024			Nov 2024			Dec 2024		
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	% of Budget
Revenue																		
40500 Investments	3,037.91	2,000.00	437.91	116.84%	3,042.83	2,000.00	442.83	117.05%	2,600.00	-2,600.00	0.00%	0.00%	2,600.00	-2,600.00	0.00%	2,600.00	-2,600.00	0.00%
40500 Interest Income	\$ 3,037.91	\$ 2,000.00	\$ 437.91	116.84%	\$ 3,042.83	\$ 2,000.00	\$ 442.83	117.05%	\$ 0.00	\$ 2,600.00	\$ -2,600.00	0.00%	\$ 0.00	\$ 2,600.00	\$ -2,600.00	0.00%	\$ 0.00	0.00%
Total 40500 Investments	\$ 3,037.91	\$ 2,000.00	\$ 437.91	116.84%	\$ 3,042.83	\$ 2,000.00	\$ 442.83	117.05%	\$ 0.00	\$ 2,600.00	\$ -2,600.00	0.00%	\$ 0.00	\$ 2,600.00	\$ -2,600.00	0.00%	\$ 0.00	0.00%
41000 ORL-B-30 Water Income	65,970.69	64,988.00	982.69	101.91%	65,440.80	64,400.00	1,040.80	101.62%	53,826.00	-56,421.18	5.80%	0.00%	24,537.00	-41,337.00	0.00%	23,250.00	-43,250.00	0.00%
41100 Water	184.35	833.33	-648.98	22.12%	1,050.00	833.33	216.67	131.46%	833.33	-833.33	0.00%	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%
41200 Sewerage Fees	0.00	593.33	-593.33	0.00%	0.00	593.33	-593.33	0.00%	593.33	-593.33	0.00%	0.00%	593.33	-593.33	0.00%	593.33	-593.33	0.00%
41300 Backflow Fees	\$ 66,155.04	\$ 64,326.66	\$ 1,828.38	102.84%	\$ 66,350.80	\$ 65,116.66	\$ 1,234.14	101.81%	\$ 53,826.00	\$ -56,421.18	5.80%	0.00%	\$ 24,537.00	\$ -41,337.00	0.00%	\$ 23,250.00	\$ -43,250.00	0.00%
Total 40500 ORL-B-30 Water Income	\$ 66,155.04	\$ 64,326.66	\$ 1,828.38	102.84%	\$ 66,350.80	\$ 65,116.66	\$ 1,234.14	101.81%	\$ 53,826.00	\$ -56,421.18	5.80%	0.00%	\$ 24,537.00	\$ -41,337.00	0.00%	\$ 23,250.00	\$ -43,250.00	0.00%
41600 System Development Fees	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00%	
Total Revenue	\$ 66,155.04	\$ 64,326.66	\$ 1,828.38	102.84%	\$ 66,350.80	\$ 65,116.66	\$ 1,234.14	101.81%	\$ 53,826.00	\$ -56,421.18	5.80%	0.00%	\$ 24,537.00	\$ -41,337.00	0.00%	\$ 23,250.00	\$ -43,250.00	0.00%
Expenditures																		
60000 ORL-B-30 Personnel Services	12,821.25	12,821.25	0.00	100.00%	12,821.25	12,821.25	0.00	100.00%	12,821.25	12,821.25	0.00	100.00%	12,821.25	12,821.25	0.00	100.00%	12,821.25	100.00%
61000 Payroll Expenses	1,083.86	1,077.00	6.86	100.64%	1,023.62	1,077.00	-53.38	95.04%	1,077.00	-1,077.00	0.00%	0.00%	1,077.00	-1,077.00	0.00%	1,077.00	-1,077.00	0.00%
61500 Employee Health Ins	631.00	633.33	-2.33	99.63%	631.00	633.33	-2.33	99.63%	633.33	-633.33	0.00%	0.00%	633.33	-633.33	0.00%	633.33	-633.33	0.00%
61070 Employee Retirement	1,224.21	1,224.25	-0.04	100.00%	1,224.21	1,224.25	-0.04	100.00%	1,224.25	-1,224.25	0.00%	0.00%	1,224.25	-1,224.25	0.00%	1,224.25	-1,224.25	0.00%
61800 Workers Comp	671.70	316.50	355.20	212.23%	0.00	316.50	-316.50	0.00%	757.68	316.50	441.18	239.85%	316.50	-316.50	0.00%	316.50	-316.50	0.00%
Total 61000 ORL-B-30 Personnel Services	\$ 16,432.81	\$ 16,072.33	\$ 360.48	102.44%	\$ 15,600.88	\$ 16,072.33	\$ 372.35	97.08%	\$ 16,407.67	\$ 16,072.33	\$ 335.34	102.44%	\$ 16,072.33	\$ 16,072.33	0.00%	\$ 16,072.33	\$ 16,072.33	0.00%
62000 ORL-B-31 Operations	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00%	
62010 Utilities	5,703.19	3,000.00	2,703.19	190.14%	5,851.26	3,000.00	2,851.26	195.04%	3,000.00	-3,000.00	0.00%	0.00%	3,000.00	-3,000.00	0.00%	3,000.00	-3,000.00	0.00%
62011 Utilities - Electric	5,703.19	3,000.00	2,703.19	190.14%	5,851.26	3,000.00	2,851.26	195.04%	3,000.00	-3,000.00	0.00%	0.00%	3,000.00	-3,000.00	0.00%	3,000.00	-3,000.00	0.00%
62012 Utilities - Other	96.39	200.33	-111.94	45.75%	561.39	200.33	361.06	280.44%	200.33	-200.33	0.00%	0.00%	200.33	-200.33	0.00%	200.33	-200.33	0.00%
62010 Operating Supplies	\$ 5,800.68	\$ 3,200.33	\$ 2,600.35	109.39%	\$ 6,412.67	\$ 3,200.33	\$ 3,212.34	194.13%	\$ 0.00	\$ 3,200.33	\$ -3,200.33	0.00%	\$ 0.00	\$ 3,200.33	\$ -3,200.33	0.00%	\$ 0.00	0.00%
62020 Trucking Expenses	84.00	250.00	-166.00	32.00%	84.00	250.00	-166.00	32.00%	250.00	-250.00	0.00%	0.00%	250.00	-250.00	0.00%	250.00	-250.00	0.00%
62540 Office Supplies	385.24	418.67	-33.43	98.99%	350.00	418.67	-68.67	84.00%	418.67	-418.67	0.00%	0.00%	418.67	-418.67	0.00%	418.67	-418.67	0.00%
62550 Postage, Mailing Services	4,000.00	1,250.00	2,750.00	220.00%	0.00	1,250.00	-1,250.00	0.00%	1,250.00	-1,250.00	0.00%	0.00%	1,250.00	-1,250.00	0.00%	1,250.00	-1,250.00	0.00%
62070 Insurance	415.00	457.67	-42.67	90.68%	415.00	457.67	-42.67	90.68%	457.67	-42.67	0.00%	0.00%	457.67	-42.67	0.00%	457.67	-42.67	0.00%
62071 Insurance - Liability, D and O	714.25	854.83	-140.58	83.59%	714.25	854.83	-140.58	83.59%	854.83	-140.58	0.00%	0.00%	854.83	-140.58	0.00%	854.83	-140.58	0.00%
62072 Property Insurance	\$ 1,128.25	\$ 1,272.50	\$ -144.25	88.74%	\$ 1,128.25	\$ 1,272.50	\$ -144.25	88.74%	\$ 0.00	\$ 1,272.50	\$ -1,272.50	0.00%	\$ 0.00	\$ 1,272.50	\$ -1,272.50	0.00%	\$ 0.00	0.00%
62080 Bookkeeping	843.50	833.33	10.17	101.22%	843.50	833.33	10.17	101.22%	833.33	-833.33	0.00%	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%
62090 Bookkeeping Fees	9.49	125.00	-115.51	7.59%	0.00	125.00	-125.00	0.00%	125.00	-125.00	0.00%	0.00%	125.00	-125.00	0.00%	125.00	-125.00	0.00%
62100 Vehicle Maintenance & Repair	83.33	433.33	-350.00	80.78%	83.33	433.33	-350.00	80.78%	433.33	-433.33	0.00%	0.00%	433.33	-433.33	0.00%	433.33	-433.33	0.00%
62110 Education	131.72	108.67	23.05	79.73%	23.04	108.67	-85.63	21.20%	108.67	-108.67	0.00%	0.00%	108.67	-108.67	0.00%	108.67	-108.67	0.00%
62114 Travel	131.72	108.67	23.05	79.73%	23.04	108.67	-85.63	21.20%	108.67	-108.67	0.00%	0.00%	108.67	-108.67	0.00%	108.67	-108.67	0.00%
62121 Conferences, Conventions, Meeting	\$ 131.72	\$ 108.67	\$ 23.05	79.73%	\$ 23.04	\$ 108.67	\$ -85.63	21.20%	\$ 108.67	\$ -108.67	0.00%	0.00%	\$ 108.67	\$ -108.67	0.00%	\$ 108.67	\$ -108.67	0.00%
Total 62100 Education	\$ 131.72	\$ 108.67	\$ 23.05	79.73%	\$ 23.04	\$ 108.67	\$ -85.63	21.20%	\$ 108.67	\$ -108.67	0.00%	0.00%	\$ 108.67	\$ -108.67	0.00%	\$ 108.67	\$ -108.67	0.00%
62200 Contract Labor	251.67	251.67	0.00	100.00%	251.67	251.67	0.00	100.00%	251.67	-251.67	0.00%	0.00%	251.67	-251.67	0.00%	251.67	-251.67	0.00%
62240 Auditing	697.50	418.67	278.83	165.89%	418.67	418.67	0.00	100.00%	418.67	-418.67	0.00%	0.00%	418.67	-418.67	0.00%	418.67	-418.67	0.00%
62540 Building Expense	358.33	358.33	0.00	100.00%	358.33	358.33	0.00	100.00%	358.33	-358.33	0.00%	0.00%	358.33	-358.33	0.00%	358.33	-358.33	0.00%
62160 Bank Charges	135.67	833.33	-697.66	80.00%	833.33	833.33	0.00	100.00%	833.33	-833.33	0.00%	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%
62161 Bank Service Fees	938.42	135.67	802.75	591.78%	135.67	135.67	0.00	100.00%	135.67	-135.67	0.00%	0.00%	135.67	-135.67	0.00%	135.67	-135.67	0.00%
62162 Merchant Services Proc Fee	938.42	135.67	802.75	591.78%	135.67	135.67	0.00	100.00%	135.67	-135.67	0.00%	0.00%	135.67	-135.67	0.00%	135.67	-135.67	0.00%
Total 62100 Bank Charges	\$ 1,072.69	\$ 833.33	\$ 239.36	128.65%	\$ 1,072.69	\$ 833.33	\$ 239.36	128.65%	\$ 833.33	\$ -833.33	0.00%	0.00%	\$ 833.33	\$ -833.33	0.00%	\$ 833.33	\$ -833.33	0.00%
62170 Billing Support	251.67	251.67	0.00	100.00%	251.67	251.67	0.00	100.00%	251.67	-251.67	0.00%	0.00%	251.67	-251.67	0.00%	251.67	-251.67	0.00%
62180 Computer Software	649.17	125.00	524.17	419.34%	119.17	125.00	-6.83	93.64%	125.00	-125.00	0.00%	0.00%	125.00	-125.00	0.00%	125.00	-125.00	0.00%
62190 Data & Subscriptions	291.67	291.67	0.00	100.00%	291.67	291.67	0.00	100.00%	291.67	-291.67	0.00%	0.00%	291.67	-291.67	0.00%	291.67	-291.67	0.00%
62200 Fuel	375.84	250.00	125.84	150.34%	315.31	250.00	65.31	126.12%	250.00	-250.00	0.00%	0.00%	250.00	-250.00	0.00%	250.00	-250.00	0.00%
62210 Printing and Copying	148.75	541.67	-392.92	72.22%	541.67	541.67	0.00	100.00%	541.67	-541.67	0.00%	0.00%	541.67	-541.67	0.00%	541.67	-541.67	0.00%
62220 Telephones, Telecommunications	391.18	168.67	222.51	134.29%	231.74	168.67	63.07	139.04%	168.67	-168.67	0.00%	0.00%	168.67	-168.67	0.00%	168.67	-168.67	0.00%
62230 Refund	100.05	2,053.33	-1,953.28	9.27%	2,053.33	2,053.33	0.00	100.00%	2,053.33	-2,053.33	0.00%	0.00%	2,053.33	-2,053.33	0.00%	2,053.33	-2,053.33	0.00%
62300 Water Rightscredits	\$ 17,279.56	\$ 20,680.01	\$ -3,400.45	83.51%	\$ 12,144.29	\$ 20,680.01	\$ -8,535.72	58.72%	\$ 600.48	\$ 20,680.01	\$ -19,800.01	2.60%	\$ 0.00	\$ 20,680.01	\$ -19,800.01	0.00%	\$ 20,680.01	0.00%
Total 62000 ORL-B-31 Operations	\$ 17,279.56	\$ 20,680.01	\$ -3,400.45	83.51%	\$ 12,144.29	\$ 20,680.01	\$ -8,535.72	58.72%	\$ 600.48	\$ 20,680.01	\$ -19,800.01	2.60%	\$ 0.00	\$ 20,680.01	\$ -19,800.01	0.00%	\$ 20,680.01	0.00%
70000 System Improvements	101.60	48,022.67	-47,921.07	0.21%	48,022.67	48,022.67	0.00	100.00%	48,022.67	-48,022.67	0.00%	0.00%	48,022.67	-48,022.67	0.00%	48,022.67	-48,022.67	0.00%
70001 Equipment	101.60	48,022.67	-47,921.07	0.21%	48,022.67	48,022.67	0.00	100.00%	48,022.67	-48,022.67	0.00%	0.00%	48,022.67	-48,022.67	0.00%	48,022.67	-48,022.67	0.00%
Total 70000 Capital Outlay	\$ 101.60	\$ 48,022.67	\$ -47,921.07	\$ 0.21%	\$ 48,022.67	\$ 48,022.67	\$ 0.00	\$ 100.00%	\$ 48,022.67	\$ -48,022.67	\$ 0.00	\$ 0.00%	\$ 48,022.67	\$ -48,022.67	\$ 0.00	\$ 48,022.67	\$ -48,022.67	\$ 0.00%
Total Expenditures	\$ 191.50	\$ 48,022.67	\$ -47,921.07	\$ 0.21%	\$ 0.00	\$ 48,022.67	\$ -48,022.67	\$ 0.00%	\$ 0.00	\$ 48,022.67	\$ -48,022.67	\$ 0.00%	\$ 0.00	\$ 48,022.67	\$ -48,022.67	\$ 0.00%	\$ 0.00	0.00%
Net Operating Revenue	\$ 33,88																	

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5 - FY25 P&L[illegible]

Terrebonne Domestic Water District

Check Detail

August 14 - September 10, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506					
08/27/2024	Expenditure	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYM / GATEWAY SERVICES WEBPAYMENT	R	-53.26 53.26
09/06/2024	Expenditure	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT	C	-56.78 56.78
10200 First Interstate -3877- General					
08/16/2024	Check	6207 FIRST INTERSTATE BANK	RETURNED DEPOSIT ITEM	R	-138.02 -138.02
08/16/2024	Check	6196 FIRST INTERSTATE BANK	RETURNED DEPOSIT ITEM	R	-74.60 -74.60
08/19/2024	Expenditure	FIRST INTERSTATE BANK	SERVICE CHARGES JULY 2024	R	-145.04 145.04
08/19/2024	Check	2553 FIRST INTERSTATE BANK	RETURNED DEPOSIT ITEM	R	-73.82 -73.82
08/20/2024	Check	US POSTAL SERVICE	Hubdoc - https://app.hubdoc.com/document/607146811 Presort Fees		-350.00 350.00
08/27/2024	Expenditure	PACIFIC POWER	ROCKYMTN/PACIFIC POWER BILL XXXXX9430ACH PAY	R	- 5,851.28 5,851.28
08/28/2024	Bill Payment (Check)	ED STAUB & SONS PETROLEUM			-46.60 -46.60
08/28/2024	Bill Payment (Check)	EDGE ANALYTICAL INC			-84.00 -84.00
09/06/2024	Payroll Check	4181 Jennifer A. Komiskey	Pay Period: 09/01/2024-09/30/2024		- 3,247.03 4,359.83 374.50 435.98 631.00 130.80 0.00 0.00 435.98 574.00 57.00 26.16 4.23 42.70 274.20 1,009.21
09/06/2024	Payroll Check	4180 Daniel J. Bruce	Pay Period: 09/01/2024-09/30/2024		- 6,162.24 8,461.42 649.03 788.23 236.47 788.23

Terrebonne Domestic Water District

Check Detail

August 14 - September 10, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR AMOUNT
			OR Paid Family and Medical Leave	50.77
			OR Statewide Transit Taxes	8.22
			OR Employment Taxes	3.46
			OR Income Tax	569.36
			Federal Taxes (941/943/944)	2,079.93
09/09/2024	Bill Payment (Check)	Sean Perry		-45.13
				-45.13
09/09/2024	Bill Payment (Check)	Katie Virtue		-186.61
				-186.61
09/09/2024	Bill Payment (Check)	REVEAL ACCOUNTING SOLUTIONS		-843.50
				-843.50
09/09/2024	Bill Payment (Check)	MASTERCARD (FIB) #1292		-233.18
				-233.18
09/09/2024	Bill Payment (Check)	MASTERCARD (FIB) #2575		-667.85
				-667.85
09/09/2024	Bill Payment (Check)	TDS		-164.11
				-164.11
09/09/2024	Bill Payment (Check)	CENTRATTEL TELEPHONE ANSWERING SERVICE		-473.30
				-473.30
09/09/2024	Bill Payment (Check)	SAIF		-757.68
				-757.68
09/09/2024	Bill Payment (Check)	ONE CALL CONCEPTS INC		-16.39
				-16.39
09/09/2024	Bill Payment (Check)	SPECIAL DISTRICTS INSURANCE SERVICES		-631.00
				-631.00
09/09/2024	Bill Payment (Check)	AMERICAN BUSINESS SOFTWARE INC		-70.40
				-70.40
09/09/2024	Bill Payment (Check)	ED STAUB & SONS PETROLEUM		-180.33
				-180.33
09/09/2024	Bill Payment (Check)	REPUBLIC SERVICES #675		-21.39
				-21.39
09/09/2024	Bill Payment (Check)	AT&T MOBILITY		-126.22
				-126.22
09/09/2024	Check	EDWARD JONES	FBO: Jennifer Komiskey \$435.98- Employer Contribution, \$130.80	-566.78

Terrebonne Domestic Water District

Check Detail

August 14 - September 10, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			Employee Contribution		
			Employer portion		-435.98
			Employee portion		-130.80
09/09/2024	Check	EDWARD JONES	FBO: Daniel Bruce \$788.23 - Employer Contribution, \$236.47 Employee Contribution		-
			Employer portion		1,024.70
			Employee portion		-788.23
			Employee portion		-236.47
10500 LGIP Investments					
10520 LGIP Investment Fund #5534					
08/31/2024	Check	Disbursement OREGON STATE TREASURY LGIP	Service Charge	R	-0.10
					-0.10



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

District Managers Update

September 10th, 2024

- We had a contractor hit one of our lines last week. We were able to work with them to do the repairs as fast as we could. We were able to contain the shutdown to a small area quickly and had water back on that evening.
- I have been working to get the home on 5th street hooked up to the system but getting held up by how far our well contractors are at this point. But the process is moving.
- I purchased the air monitor we talked about last month. I found a way to make it secure. I also will be switching over our phone and internet services to reduce our monthly costs and better our service. That will be happening very soon along with the air monitor.

District Account Holdings

First Interstate Bank

\$84,667.48

LGIP 4845, Debt Service

\$105,328.89

LGIP 5534, Savings Fund

\$487,553.39

LGIP 6271, SDC Fund

\$73,484.39

LGIP 6272, Deposit Fund

\$14,484.43

Total All Accounts

\$765,518.58