

Terrebonne Domestic Water District

Agenda for Public Board Meeting

June 14th, 2022

Regular public board meetings of the Terrebonne Domestic Water District are held at 6:30 PM on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.

Public Comments: Members of the public wishing to address the council are asked to fill out a form stating the subject and the members address. The speaker will be given 3 minutes to speak. Speakers will be asked to state their name and address at the beginning of their 3 minutes.

Minutes of Last Board Meeting: Secretary Jim Wilhelm will read minutes from last meeting.

Treasurer's Report: Treasurer will read treasurer's report.

Chairman's Report: Chairman Eric Fisher to report or comment as needed.

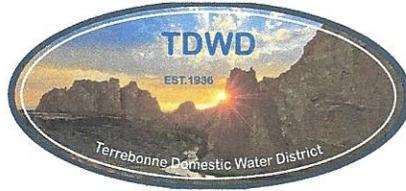
Water Manager's Report:

Business to be Discussed:

- 1- Empty board member seat.
- 2- LID
- 3- Loan Payoff
- 4- Auditor

Next Regular Board Meeting:

In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.



Terrebonne Domestic Water District

Public Board Meeting

May 10th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Special Public Board Meeting was called to order at 6:35 pm on May 10th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce Several members of the public were present on Zoom.

Public Comment: Nick Koler: Suggested the board seek another location for the board meetings and suggested the school. **Response:** The board is currently looking for a location to hold larger public meetings.

The current website is not working: **Response:** The district is aware of this and is actively seeking a new person to host our website. The current person has been unresponsive to our requests.

Gerry Soto is still listed on the website as the Treasure that is being corrected. **Response:** This will be corrected as soon as we are able to get a new web person.

How many members are on the board now and how many are needed for a quorum.

Response: Three members of the board are here tonight. Three members are required to have a quorum. We have one member absent tonight and one open board seat.

Kacie Kiepke: Kacie has submitted a request for forgiveness of an excessive water bill:

Response: This request will be reviewed by the board tonight.

Received a notice about a proposed sewer system and wanted to know about this effort.

Response: The district is not involved in any way with the proposed sewer system.

Ken Brown: What current projects have you worked on or have planned .**Response:** Our current focus is the LID project. Beyond that we have a list of projects that need to be performed over the next 10 years. This list is available for inspection at the district office. In addition to these projects the district has spent the last three years focusing on reducing the district's debt. The current plan shows the district completely eliminating all debt by September of this year.

Crystal Leann: Is there a list of projects currently planned. **Response:** The list is available at the district office. It should be noted that the list is flexible and is adjusted as circumstances occur.

Shane Schwentker: Wanted to know how to find out when meetings are held> **Response:**

Regular public board meetings are held on the second Tuesday of each month. Notice of the

meetings can be found on the district's facebook page and posted at the office along with a meeting agenda. Any meeting concerning the LID will be mailed directly to customers involved.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes of Last Board Meeting: Minutes for the April 12th public board meeting and May 5th special public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

Treasurer's Report: The current financial report and checks as signed were reviewed by the board, (see report). Income reported for the month was \$11,349 and the district had about \$660,000 in the bank. Jim made a motion that the board accept the current financial report and check as signed, seconded by Bob. All in favor, motion passed.

Chairman's Report: The Chairman did not have a report.

Water Manager's Report: Dan presented his manager's report to the board (see report). Dan noted that he is in communication with the consulting company concerning the improvements we need to make for the 11th Street project. The consulting company is asking us to pay up front for our work then seek reimbursement at a later date. Dan will be contacting the district ODOT manager to clear up our concerns.

Dan noted that he has not yet sent out the engineering plans.

Business: Open Board Seat: There is still an open board seat. The board is still open to anyone that may want to apply for the job.

LID Meeting: It was agreed that May 31st would be the meeting date for the LID meeting with the property owners on 1st street.

Sale of District Property: Dustin continues to work on help from the county concerning our property listed for sale. He has relisted the property and feels this will get us some more action on the property.

Customer Letter: Eric read a letter from Kacie Kieke concerning a large water bill (see letter). The customer had a bill of about \$1,400 for water used. After some discussion Jim made a motion that the board reduce the customers bill to \$500 and allow the bill to be paid off over 1 year, second by Bob. All in favor, motion passed.

Meeting Room: It was suggested that we look at upgrading our old district office to be used as a meeting room. It was agreed that Dan would look into the cost of fixing the old building.

LID Meeting: May 31st, 2022 @ 6:00pm @ Terrebonne Grange Hall.

Budget Meetings: June 7th, 2022 @ 6:00pm @ Terrebonne Grange Hall and June 14th @ 6:00pm @ Terrebonne Grange Hall.

Next Regular Board Meeting: June 14th, 2022 @ 6:30pm @ Terrebonne Grange Hall.

Meeting Adjourned: 7:2 pm

Submitted By: Jim Wilhelm **Secretary TDWD** Recorded Action Points

Management Report

Terrebonne Domestic Water District
For the period ended May 31, 2022

Prepared on

June 14, 2022

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Profit and Loss

May 2022

| | Total |
|---|------------------|
| INCOME | |
| 40500 Investments | |
| 45050 Interest Income | 384.11 |
| Total 40500 Investments | 384.11 |
| 40550 OR-LB-20 Water Income | |
| 41100 Water | 32,530.08 |
| 41200 Service Fees | 860.00 |
| 41500 Debt Reduction Charge | 2,846.86 |
| Total 40550 OR-LB-20 Water Income | 36,236.94 |
| Total Income | 36,621.05 |
| GROSS PROFIT | |
| | 36,621.05 |
| EXPENSES | |
| 61000 OR-LB- 30 Personnel Services | |
| 61020 Payroll Expenses | 10,696.00 |
| 61030 Payroll Taxes | 914.74 |
| 61040 Employee Health ins | 1,204.28 |
| 61070 Employee Retirement | 1,011.70 |
| 61080 Workers Comp | 206.11 |
| Total 61000 OR-LB- 30 Personnel Services | 14,032.83 |
| 62000 OR-LB-31 Operations | |
| 62010 Utilities | |
| 62011 Utilities - Electric | 1,825.40 |
| 62012 Utilities - Other | 865.83 |
| Total 62010 Utilities | 2,691.23 |
| 62020 Operating Supplies | 130.69 |
| 62024 Repair and Maintenance | 580.00 |
| Total 62020 Operating Supplies | 710.69 |
| 62030 Testing expense | 274.00 |
| 62050 Postage, Mailing Service | 349.10 |
| 62060 Legal | 5,720.50 |
| 62070 Insurance | |
| 62071 Insurance - Liability, D and O | 89.00 |
| 62072 Property Insurance | 763.58 |
| Total 62070 Insurance | 852.58 |
| 62080 Bookkeeping | 703.50 |
| 62160 Bank Charges | |
| 62161 Bank Service Fees | 153.62 |
| 62162 Merchant Services Proc Fee | 165.57 |
| Total 62160 Bank Charges | 319.19 |
| 62170 Billing support | 241.22 |
| 62180 Computer Software | 14.99 |
| 62190 Dues & Subcriptions | 1,244.00 |

| | Total |
|--|-------------------|
| 62220 Telephone, Telecommunications | 524.80 |
| 62230 Refund | 128.36 |
| Total 62000 OR-LB-31 Operations | 13,774.16 |
| Total Expenses | 27,806.99 |
| NET OPERATING INCOME | 8,814.06 |
| NET INCOME | \$8,814.06 |

Balance Sheet

As of May 31, 2022

| | Total |
|---------------------------------------|-----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 10100 Bank-4506 | 4,433.05 |
| 10200 First Interstate -3877- General | 33,640.19 |
| 10500 LGIP Investments | |
| 10510 LGIP - Debit Service #4845 | 51,981.41 |
| 10520 LGIP Investment Fund #5534 | 490,689.74 |
| 10530 LGIP - SDC Fund #6271 | 67,299.24 |
| 15340 LGIP Deposit Fund #6272 | 13,265.29 |
| Total 10500 LGIP Investments | 623,235.68 |
| Total Bank Accounts | 661,308.92 |
| Other Current Assets | |
| 11500 Water Bills Receivable | 12,803.35 |
| 14000 Inventory | 6,451.05 |
| 14200 Prepaid Expenses | 6,952.95 |
| Total Other Current Assets | 26,207.35 |
| Total Current Assets | 687,516.27 |
| Fixed Assets | |
| 15000 Equipment | 85,813.68 |
| 15100 Water System | 3,551,904.10 |
| 15200 Water Rights Asset | 77,553.00 |
| 15300 Land | 35,512.00 |
| 15400 Easements & Permits | 2,800.00 |
| 15900 Accumulated Depreciation | -1,225,589.75 |
| Total Fixed Assets | 2,527,993.03 |
| TOTAL ASSETS | \$3,215,509.30 |

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 Accounts Payable 5,913.64

Total Accounts Payable 5,913.64

Other Current Liabilities

24000 Payroll Liabilities 0.00

 OR Employment Taxes 115.31

 OR Statewide Transit Taxes 21.04

Total 24000 Payroll Liabilities 136.35

24300 Payroll payable 1,918.62

25000 Customer deposits payable 34,788.65

Total Other Current Liabilities 36,843.62

| | Total |
|-------------------------------------|-----------------------|
| Total Current Liabilities | 42,757.26 |
| Long-Term Liabilities | |
| 27000 N/P - USDA/RD | 122,561.22 |
| Total Long-Term Liabilities | 122,561.22 |
| Total Liabilities | 165,318.48 |
| Equity | |
| 32000 Retained Earnings S | 977,391.31 |
| 32500 Debt Service fund bal | 105,905.63 |
| 32600 SDC Revenues | 59,031.00 |
| 33000 Retained Earnings M | 1,735,214.52 |
| Net Income | 172,648.36 |
| Total Equity | 3,050,190.82 |
| TOTAL LIABILITIES AND EQUITY | \$3,215,509.30 |

Terrebonne Domestic Water District

Profit and Loss Comparison

July 1, 2021 - June 14, 2022

| | TOTAL | |
|---|----------------------------|---------------------------------|
| | JUL 1, 2021 - JUN 14, 2022 | JUL 1, 2020 - JUN 14, 2021 (PY) |
| Income | | |
| 40500 Investments | | |
| 45050 Interest Income | 2,677.63 | 3,850.41 |
| Total 40500 Investments | 2,677.63 | 3,850.41 |
| 40550 OR-LB-20 Water Income | | |
| 41100 Water | 407,697.15 | 428,717.01 |
| 41200 Service Fees | 18,085.82 | 13,326.04 |
| 41300 Backflow Fees | | 4,950.00 |
| 41500 Debt Reduction Charge | 31,338.65 | 31,084.86 |
| Total 40550 OR-LB-20 Water Income | 457,121.62 | 478,077.91 |
| 41600 System Development Fees | 15,400.00 | 30,800.00 |
| Total Income | \$475,199.25 | \$512,728.32 |
| GROSS PROFIT | \$475,199.25 | \$512,728.32 |
| Expenses | | |
| 61000 OR-LB- 30 Personnel Services | | |
| 61020 Payroll Expenses | 129,637.10 | 104,602.79 |
| 61030 Payroll Taxes | 11,004.49 | 8,957.70 |
| 61040 Employee Health ins | 13,247.08 | 13,321.68 |
| 61070 Employee Retirement | 12,140.40 | 6,000.00 |
| 61080 Workers Comp | 2,267.21 | 2,418.02 |
| Total 61000 OR-LB- 30 Personnel Services | 168,296.28 | 135,300.19 |
| 62000 OR-LB-31 Operations | | |
| 62010 Utilities | | |
| 62011 Utilities - Electric | 26,480.58 | 30,650.15 |
| 62012 Utilities - Other | 3,469.82 | 1,566.09 |
| Total 62010 Utilities | 29,950.40 | 32,216.24 |
| 62015 Rent, Parking | 100.00 | |
| 62020 Operating Supplies | 2,884.05 | 5,401.35 |
| 62024 Repair and Maintenance | 610.30 | 16.96 |
| Total 62020 Operating Supplies | 3,494.35 | 5,418.31 |
| 62030 Testing expense | 2,182.00 | 1,862.00 |
| 62040 Office Supplies | 1,974.96 | 1,360.30 |
| 62050 Postage, Mailing Service | 3,130.92 | 2,884.87 |
| 62060 Legal | 18,029.00 | 7,807.50 |
| 62070 Insurance | | |
| 62071 Insurance - Liability, D and O | 925.48 | 833.90 |
| 62072 Property Insurance | 7,921.42 | 7,151.60 |
| Total 62070 Insurance | 8,846.90 | 7,985.50 |
| 62080 Bookkeeping | 7,767.51 | 7,749.70 |

Terrebonne Domestic Water District

Profit and Loss Comparison

July 1, 2021 - June 14, 2022

| | TOTAL | |
|--|----------------------------|---------------------------------|
| | JUL 1, 2021 - JUN 14, 2022 | JUL 1, 2020 - JUN 14, 2021 (PY) |
| 62090 Directors Fees | 960.00 | 1,280.00 |
| 62100 Vehicle Maintenance & Repair | 413.79 | 1,948.76 |
| 62110 Education | 465.00 | 315.00 |
| 62114 Travel | 782.79 | |
| Total 62110 Education | 1,247.79 | 315.00 |
| 62140 Auditing | | 1,590.00 |
| 62150 Backflow Expense | 10,912.50 | 5,152.50 |
| 62160 Bank Charges | | |
| 62161 Bank Service Fees | 986.20 | 974.10 |
| 62162 Merchant Services Proc Fee | 5,243.36 | 5,436.99 |
| Total 62160 Bank Charges | 6,229.56 | 6,411.09 |
| 62170 Billing support | 2,756.76 | 2,582.04 |
| 62180 Computer Software | 1,339.62 | 1,215.52 |
| 62190 Dues & Subscriptions | 2,735.93 | 3,302.47 |
| 62200 Fuel | 305.69 | 1,200.11 |
| 62210 Printing and Copying | 2,293.39 | 805.31 |
| 62220 Telephone, Telecommunications | 5,237.95 | 5,281.39 |
| 62230 Refund | 1,420.24 | 1,690.76 |
| Total 62000 OR-LB-31 Operations | 111,329.26 | 100,059.37 |
| 70000 Capital Outlay | | |
| 70100 System Improvements | 34,137.22 | 22,568.90 |
| Total 70000 Capital Outlay | 34,137.22 | 22,568.90 |
| 80000 Interest Expense | 1,672.75 | 22,289.64 |
| Total Expenses | \$315,435.51 | \$280,218.10 |
| NET OPERATING INCOME | \$159,763.74 | \$232,510.22 |
| NET INCOME | \$159,763.74 | \$232,510.22 |

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Budget vs. Actuals: FY
July 2021

| Income | July 2021 | | | Aug 2021 | | | Sep 2021 | | | Oct 2021 | | | Nov 2021 | | | Dec 2021 | | | | |
|--------------------------------------|-----------|-----------|-------------|----------|-----------|-------------|-----------|---------|-------------|-----------|------------|-------------|-----------|-----------|-------------|----------|-----------|-------------|------------|---------|
| | Actual | Budget | over Budget | Actual | Budget | over Budget | Actual | Budget | over Budget | Actual | Budget | over Budget | Actual | Budget | over Budget | Actual | Budget | over Budget | | |
| 4600 Interest Income | 277.98 | 250.00 | 27.98 | 111.07% | 238.89 | 250.00 | -11.11 | 92.96% | 228.51 | 250.00 | -21.49 | 90.60% | 208.08 | 250.00 | -41.92 | 83.23% | 188.48 | 250.00 | -61.52 | 75.37% |
| 4600 Investments | 277.98 | 250.00 | 27.98 | 111.07% | 238.89 | 250.00 | -11.11 | 92.96% | 228.51 | 250.00 | -21.49 | 90.60% | 208.08 | 250.00 | -41.92 | 83.23% | 188.48 | 250.00 | -61.52 | 75.37% |
| 4600 Other-30 Warrant Income | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 4100 Warrant | 69,252.33 | 64,848.00 | 4,404.33 | 107.60% | 59,432.84 | 63,900.00 | -4,467.16 | 93.00% | 53,959.19 | 63,025.00 | -9,065.81 | 85.61% | 37,975.00 | 62,822.00 | -24,847.00 | 60.41% | 24,787.00 | 62,822.00 | -38,035.00 | 39.44% |
| 4100 Service Fees | 1,375.92 | 1,581.33 | -205.41 | 109.88% | 1,250.28 | 1,581.33 | -331.05 | 103.07% | 1,204.28 | 1,581.33 | -377.05 | 102.97% | 1,204.28 | 1,581.33 | -377.05 | 103.00% | 1,204.28 | 1,581.33 | -377.05 | 103.00% |
| 4100 Deferral Income | 2,837.02 | 2,833.33 | 3.69 | 100.13% | 2,833.33 | 2,833.33 | 0.00 | 100.00% | 2,833.33 | 2,833.33 | 0.00 | 100.00% | 2,833.33 | 2,833.33 | 0.00 | 100.00% | 2,833.33 | 2,833.33 | 0.00 | 100.00% |
| 4100 Debt Reduction Charge | 74,138.27 | 69,252.66 | 4,885.61 | 106.62% | 63,411.67 | 69,411.66 | -6,000.00 | 92.65% | 57,485.32 | 67,568.66 | -10,083.34 | 85.08% | 42,518.66 | 65,832.66 | -23,314.00 | 64.59% | 28,292.66 | 65,832.66 | -37,540.00 | 42.99% |
| Total 4000 ONL-30 Warrant Income | 74,138.27 | 69,252.66 | 4,885.61 | 106.62% | 63,411.67 | 69,411.66 | -6,000.00 | 92.65% | 57,485.32 | 67,568.66 | -10,083.34 | 85.08% | 42,518.66 | 65,832.66 | -23,314.00 | 64.59% | 28,292.66 | 65,832.66 | -37,540.00 | 42.99% |
| 4000 System Development Fees | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Income | 74,138.27 | 69,252.66 | 4,885.61 | 106.62% | 63,411.67 | 69,411.66 | -6,000.00 | 92.65% | 57,485.32 | 67,568.66 | -10,083.34 | 85.08% | 42,518.66 | 65,832.66 | -23,314.00 | 64.59% | 28,292.66 | 65,832.66 | -37,540.00 | 42.99% |
| Gross Profit | 74,138.27 | 69,252.66 | 4,885.61 | 106.62% | 63,411.67 | 69,411.66 | -6,000.00 | 92.65% | 57,485.32 | 67,568.66 | -10,083.34 | 85.08% | 42,518.66 | 65,832.66 | -23,314.00 | 64.59% | 28,292.66 | 65,832.66 | -37,540.00 | 42.99% |
| 6100 ONL-30 Personal Services | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 6100 Payroll Expenses | 10,698.00 | 10,411.67 | 286.33 | 96.43% | 10,998.00 | 11,091.67 | -93.67 | 96.43% | 10,998.00 | 11,091.67 | -93.67 | 96.43% | 10,998.00 | 11,091.67 | -93.67 | 96.43% | 10,998.00 | 11,091.67 | -93.67 | 96.43% |
| 6100 Payroll Taxes | 668.64 | 1,041.67 | -373.03 | 90.83% | 842.36 | 1,041.67 | -209.31 | 80.86% | 869.76 | 1,041.67 | -171.91 | 82.50% | 869.76 | 1,041.67 | -171.91 | 82.50% | 869.76 | 1,041.67 | -171.91 | 82.50% |
| 6100 Employee Health Ins | 1,204.28 | 1,181.33 | 22.95 | 103.07% | 1,204.28 | 1,181.33 | 22.95 | 103.07% | 1,204.28 | 1,181.33 | 22.95 | 103.07% | 1,204.28 | 1,181.33 | 22.95 | 103.07% | 1,204.28 | 1,181.33 | 22.95 | 103.07% |
| 6100 Employee Retirement | 1,011.70 | 1,011.67 | 0.03 | 100.00% | 1,011.70 | 1,011.67 | 0.03 | 100.00% | 1,011.70 | 1,011.67 | 0.03 | 100.00% | 1,011.70 | 1,011.67 | 0.03 | 100.00% | 1,011.70 | 1,011.67 | 0.03 | 100.00% |
| 6100 Workers Comp | 298.11 | 290.00 | 8.11 | 82.44% | 293.11 | 290.00 | 3.11 | 82.44% | 293.11 | 290.00 | 3.11 | 82.44% | 293.11 | 290.00 | 3.11 | 82.44% | 293.11 | 290.00 | 3.11 | 82.44% |
| Total 6100 ONL-30 Personal Services | 14,008.73 | 14,033.34 | -24.61 | 99.84% | 14,031.68 | 14,033.34 | -1.66 | 99.82% | 13,997.78 | 14,033.34 | -35.56 | 96.17% | 13,977.79 | 14,033.34 | -55.55 | 96.11% | 13,977.79 | 14,033.34 | -55.55 | 96.11% |
| 6200 ONL-30 Operations | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 6200 Utilities - Electric | 3,320.27 | 2,750.00 | 570.27 | 125.89% | 4,042.20 | 2,750.00 | 1,292.20 | 148.89% | 3,838.00 | 2,750.00 | 1,088.00 | 139.59% | 2,651.17 | 2,750.00 | -201.17 | 107.28% | 1,670.62 | 2,750.00 | -1,079.38 | 60.75% |
| 6200 Utilities - Other | 978.88 | 186.67 | 792.21 | 347.31% | 732.88 | 186.67 | 546.21 | 43.89% | 135.99 | 186.67 | -310.11 | 81.35% | 22.08 | 186.67 | -164.59 | 101.84% | 1,678.74 | 2,916.67 | -1,237.93 | 57.58% |
| Total 6200 Utilities | 4,309.15 | 2,936.67 | 1,372.48 | 147.24% | 4,775.08 | 2,936.67 | 1,838.41 | 141.10% | 3,973.99 | 2,936.67 | 1,037.32 | 134.26% | 2,673.25 | 2,936.67 | -263.42 | 107.84% | 1,678.74 | 2,916.67 | -1,237.93 | 57.58% |
| 6200 Rent Paying | 1,025.51 | 416.67 | 608.84 | 246.12% | 135.00 | 416.67 | -281.67 | 32.00% | 25.71 | 416.67 | -390.96 | 6.17% | 65.58 | 416.67 | -351.09 | 13.34% | 398.37 | 416.67 | -218.30 | 94.88% |
| 6200 Repair and Maintenance | 1,025.51 | 416.67 | 608.84 | 246.12% | 135.00 | 416.67 | -281.67 | 32.00% | 25.71 | 416.67 | -390.96 | 6.17% | 65.58 | 416.67 | -351.09 | 13.34% | 398.37 | 416.67 | -218.30 | 94.88% |
| 6200 Operating Supplies | 1,025.51 | 416.67 | 608.84 | 246.12% | 135.00 | 416.67 | -281.67 | 32.00% | 25.71 | 416.67 | -390.96 | 6.17% | 65.58 | 416.67 | -351.09 | 13.34% | 398.37 | 416.67 | -218.30 | 94.88% |
| 6200 Testing Expense | 64.00 | 250.00 | -186.00 | 25.60% | 250.00 | 250.00 | -250.00 | 0.00% | 250.00 | 250.00 | -250.00 | 0.00% | 250.00 | 250.00 | -250.00 | 0.00% | 250.00 | 250.00 | -250.00 | 0.00% |
| 6200 Office Supplies | 331.84 | 250.00 | 81.84 | 132.74% | 250.00 | 250.00 | -250.00 | 0.00% | 1.12 | 250.00 | -248.88 | 0.45% | 435.98 | 250.00 | 195.98 | 149.78% | 184.48 | 250.00 | -61.52 | 73.78% |
| 6200 Freight | 4.15 | 291.67 | -287.52 | 7.42% | 217.44 | 291.67 | -74.23 | 74.65% | 218.24 | 291.67 | -73.43 | 74.82% | 217.44 | 291.67 | -74.23 | 74.55% | 217.44 | 291.67 | -74.23 | 74.55% |
| 6200 Pallet Milling Service | 1,448.50 | 1,333.33 | 112.17 | 108.41% | 1,333.33 | 1,333.33 | -1,333.33 | 0.00% | 3,889.50 | 1,333.33 | 2,556.17 | 271.46% | 1,333.33 | 1,333.33 | 0.00 | 100.00% | 1,333.33 | 1,333.33 | 0.00 | 100.00% |
| 6200 Insurance | 80.08 | 81.00 | -0.92 | 98.86% | 80.08 | 81.00 | -0.92 | 98.86% | 80.08 | 81.00 | -0.92 | 98.86% | 80.08 | 81.00 | -0.92 | 98.86% | 80.08 | 81.00 | -0.92 | 98.86% |
| 6200 Property Insurance | 653.92 | 766.67 | -112.75 | 99.74% | 632.92 | 766.67 | -133.75 | 99.74% | 632.92 | 766.67 | -133.75 | 99.74% | 632.92 | 766.67 | -133.75 | 99.74% | 632.92 | 766.67 | -133.75 | 99.74% |
| Total 6200 Insurance | 734.00 | 766.67 | -32.67 | 95.85% | 714.00 | 766.67 | -52.67 | 93.14% | 714.00 | 766.67 | -52.67 | 93.14% | 714.00 | 766.67 | -52.67 | 93.14% | 714.00 | 766.67 | -52.67 | 93.14% |
| 6200 Bookkeeping | 703.50 | 750.00 | -46.50 | 93.80% | 750.00 | 750.00 | -46.50 | 93.80% | 703.50 | 750.00 | -46.50 | 93.80% | 703.50 | 750.00 | -46.50 | 93.80% | 703.50 | 750.00 | -46.50 | 93.80% |
| 6200 Director Fees | 1,200.00 | 1,000.00 | 200.00 | 120.00% | 1,000.00 | 1,000.00 | -100.00 | 100.00% | 1,000.00 | 1,000.00 | -100.00 | 100.00% | 1,000.00 | 1,000.00 | -100.00 | 100.00% | 1,000.00 | 1,000.00 | -100.00 | 100.00% |
| 6210 Vehicle Maintenance & Repair | 125.00 | 125.00 | 0.00 | 100.00% | 125.00 | 125.00 | 0.00 | 100.00% | 125.00 | 125.00 | 0.00 | 100.00% | 125.00 | 125.00 | 0.00 | 100.00% | 125.00 | 125.00 | 0.00 | 100.00% |
| 6210 Education | 41.67 | 41.67 | 0.00 | 100.00% | 41.67 | 41.67 | 0.00 | 100.00% | 41.67 | 41.67 | 0.00 | 100.00% | 41.67 | 41.67 | 0.00 | 100.00% | 41.67 | 41.67 | 0.00 | 100.00% |
| 6214 Travel | 166.67 | 166.67 | 0.00 | 100.00% | 166.67 | 166.67 | 0.00 | 100.00% | 166.67 | 166.67 | 0.00 | 100.00% | 166.67 | 166.67 | 0.00 | 100.00% | 166.67 | 166.67 | 0.00 | 100.00% |
| 6214 Conference, Convention, Meeting | 133.33 | 133.33 | 0.00 | 100.00% | 133.33 | 133.33 | 0.00 | 100.00% | 133.33 | 133.33 | 0.00 | 100.00% | 133.33 | 133.33 | 0.00 | 100.00% | 133.33 | 133.33 | 0.00 | 100.00% |
| Total 6210 Education | 0.00 | 341.67 | -341.67 | 0.00% | 0.00 | 341.67 | -341.67 | 0.00% | 0.00 | 341.67 | -341.67 | 0.00% | 0.00 | 341.67 | -341.67 | 0.00% | 0.00 | 341.67 | -341.67 | 0.00% |
| 6210 Contract Labor | 500.00 | 500.00 | 0.00 | 100.00% | 500.00 | 500.00 | 0.00 | 100.00% | 500.00 | 500.00 | 0.00 | 100.00% | 500.00 | 500.00 | 0.00 | 100.00% | 500.00 | 500.00 | 0.00 | 100.00% |
| 6210 Auditing | 2,916.67 | 2,916.67 | 0.00 | 100.00% | 2,916.67 | 2,916.67 | 0.00 | 100.00% | 2,916.67 | 2,916.67 | 0.00 | 100.00% | 2,916.67 | 2,916.67 | 0.00 | 100.00% | 2,916.67 | 2,916.67 | 0.00 | 100.00% |
| 6210 Backlog Expense | 483.33 | 483.33 | 0.00 | 100.00% | 483.33 | 483.33 | 0.00 | 100.00% | 483.33 | 483.33 | 0.00 | 100.00% | 483.33 | 483.33 | 0.00 | 100.00% | 483.33 | 483.33 | 0.00 | 100.00% |
| 6210 Bank Charges | 666.67 | 666.67 | 0.00 | 100.00% | 666.67 | 666.67 | 0.00 | 100.00% | 666.67 | 666.67 | 0.00 | 100.00% | 666.67 | 666.67 | 0.00 | 100.00% | 666.67 | 666.67 | 0.00 | 100.00% |
| 6210 Bank Service Fees | 63.34 | 63.34 | 0.00 | 100.00% | 63.34 | 63.34 | 0.00 | 100.00% | 63.34 | 63.34 | 0.00 | 100.00% | 63.34 | 63.34 | 0.00 | 100.00% | 63.34 | 63.34 | 0.00 | 100.00% |
| 6210 Merchant Services Proc-Fee | 377.08 | 377.08 | 0.00 | 100.00% | 377.08 | 377.08 | 0.00 | 100.00% | 377.08 | 377.08 | 0.00 | 100.00% | 377.08 | 377.08 | 0.00 | 100.00% | 377.08 | 377.08 | 0.00 | 100.00% |
| Total 6210 Bank Charges | 440.40 | 666.67 | -226.27 | 66.05% | 371.80 | 666.67 | -294.87 | 55.77% | 300.27 | 666.67 | -366.40 | 45.03% | 217.28 | 666.67 | -449.39 | 32.60% | 166.67 | 666.67 | -500.00 | 24.99% |
| 6210 Billing Support | 109.11 | 109.11 | 0.00 | 100.00% | 109.11 | 109.11 | 0.00 | 100.00% | | | | | | | | | | | | |

Terrebonne Domestic Water District

Check Detail

May 11 - June 14, 2022

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|---------------------------------------|-------------------------|------|--------------------------------|--|-----|-----------|
| 10100 Bank-4506 | | | | | | |
| 06/01/2022 | Expense | | MRCHNT PMNT PROC | | C | -83.20 |
| | | | | MRCHNT PMNT PROC SETTLEMENT 561101001135 693 | | 83.20 |
| 06/07/2022 | Expense | | WEBPAYMENT GATEWAY SERVICES | | C | -99.35 |
| | | | | GATEWAY SERVICES WEBPAYMENT | | 99.35 |
| 10200 First Interstate -3877- General | | | | | | |
| 05/11/2022 | Tax Payment | | OR Department of Revenue | Tax Payment for Period: 05/04/2022-05/06/2022 OR Income Tax | R | -727.91 |
| | | | | | | -727.91 |
| 05/11/2022 | Tax Payment | | IRS | Tax Payment for Period: 05/04/2022-05/06/2022 Federal Taxes (941/944) | R | -2,478.61 |
| | | | | | | -2,478.61 |
| 05/12/2022 | Expense | | OREGON STATE TREASURY LGIP | | R | - |
| | | | | LGIP ACH OREGON ST TREAS LGIP ACH LGIP ACH OREGON ST TREAS LGIP AC | | 50,000.00 |
| | | | | | | 50,000.00 |
| 05/13/2022 | Expense | | FIRST INTERSTATE BANK | | R | -97.76 |
| | | | | SERVICE CHARGES APRIL 2022 SERVICE CHARGES APRIL 2022 | | 97.76 |
| 05/25/2022 | Bill Payment (Check) | 3464 | AMERICAN BUSINESS SOFTWARE INC | | | -70.03 |
| | | | | | | -70.03 |
| 05/25/2022 | Bill Payment (Check) | 3465 | ED STAUB & SONS PETROLEUM | | | -201.99 |
| | | | | | | -201.99 |
| 05/25/2022 | Bill Payment (Check) | 3466 | LOCAL GOVERNMENT LAW GROUP PC | | | -2,339.50 |
| | | | | | | -2,339.50 |
| 05/25/2022 | Bill Payment (Check) | 3467 | MUCK SEPTIC SERVICE | | | -540.00 |
| | | | | | | -540.00 |
| 05/25/2022 | Bill Payment (Check) | 3468 | OREGON HEALTH AUTHORITY | | | -1,125.00 |
| | | | | | | -1,125.00 |
| 05/25/2022 | Bill Payment (Check) | 3469 | PACIFIC POWER | | | -1,825.40 |
| | | | | | | -1,825.40 |
| 05/25/2022 | Bill Payment (Check) | 3470 | TERESA MIRELES | | | -200.00 |
| | | | | | | -200.00 |
| 06/01/2022 | Check | 3471 | RAYMOND JAMES | FBO: Daniel Bruce Acc# 809F4693 | | -758.29 |
| | | | | | | 583.30 |
| | | | | | | -174.99 |
| 06/01/2022 | Check | 3472 | EDWARD JONES | FBO - David Griffin | | -557.04 |
| | | | | | | 428.40 |
| | | | | | | -128.64 |

Terrebonne Domestic Water District

Check Detail

May 11 - June 14, 2022

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|------------|----------------------|------|--------------------------------|---|-----|---|
| 06/01/2022 | Check | | US POSTAL SERVICE | Hubdoc - 292966043 PO Box | | -198.00 198.00 |
| 06/07/2022 | Payroll Check | 3506 | Daniel J. Bruce | Pay Period: 06/01/2022-06/30/2022 Gross Pay - This is not a legal pay stub Employer Taxes Raymond James 401K OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944) | | -4,704.08 6,412.00 550.12 174.99 6.41 61.52 428.91 0.00 1,586.21 |
| 06/07/2022 | Payroll Check | 3507 | David B. Griffin | Pay Period: 06/01/2022-06/30/2022 Gross Pay - This is not a legal pay stub Employer Taxes SDIC Edward Jones 401K OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944) | | -3,240.53 4,284.00 364.61 41.93 128.64 4.11 42.00 299.00 0.00 892.40 |
| 06/07/2022 | Bill Payment (Check) | 3473 | Carla Garcia | | | -58.93 -58.93 |
| 06/07/2022 | Bill Payment (Check) | 3474 | Dixie Fleming | | | -44.08 -44.08 |
| 06/07/2022 | Bill Payment (Check) | 3475 | Mary Collister | | | -25.35 -25.35 |
| 06/07/2022 | Bill Payment (Check) | 3476 | ONE CALL CONCEPTS INC | | | -60.86 -60.86 |
| 06/07/2022 | Bill Payment (Check) | 3477 | REVEAL ACCOUNTING SOLUTIONS | | | -703.50 -703.50 |
| 06/10/2022 | Tax Payment | | IRS | Tax Payment for Period: 06/04/2022-06/07/2022 Federal Taxes (941/944) | C | -2,478.61 -2,478.61 |
| 06/10/2022 | Tax Payment | | OR Department of Revenue | Tax Payment for Period: 06/04/2022-06/07/2022 OR Income Tax | C | -727.91 -727.91 |
| 06/14/2022 | Bill Payment (Check) | 3492 | AMERICAN BUSINESS SOFTWARE INC | | | -59.95 -59.95 |
| 06/14/2022 | Bill Payment (Check) | 3493 | BEND BROADBAND | | | -168.92 -168.92 |
| 06/14/2022 | Bill Payment | 3494 | BOB'S JOBS LLC | | | -5,557.50 |

Terrebonne Domestic Water District

Check Detail

May 11 - June 14, 2022

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|------------|-------------------------|------|---|------------------|-----|-----------|
| | (Check) | | | | | -5,557.50 |
| 06/14/2022 | Bill Payment (Check) | 3495 | CENTRATTEL TELEPHONE ANSWERING SERVICE | | | -211.70 |
| | | | | | | -211.70 |
| 06/14/2022 | Bill Payment (Check) | 3496 | COASTAL | | | -27.99 |
| | | | | | | -27.99 |
| 06/14/2022 | Bill Payment (Check) | 3497 | ED STAUB & SONS PETROLEUM | | | -40.38 |
| | | | | | | -40.38 |
| 06/14/2022 | Bill Payment (Check) | 3498 | EDGE ANALYTICAL INC | | | -74.00 |
| | | | | | | -74.00 |
| 06/14/2022 | Bill Payment (Check) | 3499 | EO Media Group | | | -911.95 |
| | | | | | | -911.95 |
| 06/14/2022 | Bill Payment (Check) | 3500 | LOCAL GOVERNMENT LAW GROUP PC | | | -3,381.00 |
| | | | | | | -3,381.00 |
| 06/14/2022 | Bill Payment (Check) | 3501 | REPUBLIC SERVICES #675 | | | -18.46 |
| | | | | | | -18.46 |
| 06/14/2022 | Bill Payment (Check) | 3502 | Terrebonne PUD, LLC | | | -65.00 |
| | | | | | | -65.00 |
| 06/14/2022 | Bill Payment (Check) | 3503 | US CELLULAR | | | -79.38 |
| | | | | | | -79.38 |
| 06/14/2022 | Bill Payment (Check) | 3504 | MASTERCARD (FIB) #2575 | | | -890.49 |
| | | | | | | -890.49 |
| 06/14/2022 | Bill Payment (Check) | 3505 | MASTERCARD (FIB) #2583 | | | -275.30 |
| | | | | | | -275.30 |

Terrebonne Domestic Water District

6-14-2022

- I have had the soon to be open position for a month now and have yet to receive a single application. I'm going to be looking at different way of recruiting for the positon.
- We had an inspection from USDA last week. This is an inspection/site visit they do every few years to see if we meet compliance. The district passed the inspection and they had a couple of recommendations on some newer ADA issues they noticed. Basically they recommend we change the sink in the bathroom to be wheelchair accessible. I will be getting some pricing on what it will take to do so.

First Interstate Bank

\$49,820.62

LGIP

4845- TERREBONNE WATER DISTRICT/DEBT SERVICE

\$51,981.41

5534- TERREBONNE WATER DISTRICT

\$490,689.69

6271- SDC Fund

\$67,299.24

6272- Deposit Fund

\$13,265.29

Total: \$623,235.63