

Terrebonne Domestic Water District

First Public Budget Meeting 2022/23

June 7th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Second Public Budget Meeting for fiscal year 2022/23 was called to order at 6:06pm on June 7th, with 3 directors present, Eric Fisher (via phone), Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce.

Agenda: Jim agreed to run this meeting because Eric was unable to attend in person. Jim noted that this budget meeting would only be about the district's budget for 2022/23, and that any comments or suggestions from the board or the public should confine itself to the budget.

Budget 2022/23: The board was presented with the proposed budget for fiscal year 2022/23. Jim reviewed the budget with the board and explained every number that may be in question. Bob wanted to know if the district could pay off the outstanding loan dollars early. It was agreed that this item would be presented at our regular public board meeting for consideration. Bob questioned if the fees the district changes are too high. It was explained to Bob that the district has done an analysis of water rates for Central and Eastern Oregon and had found that they are about average for the area.

There were no other questions or comments on the budget.

It was noted that there would be a second budget meeting to allow more discussion and to set payroll rates for the new budget year.

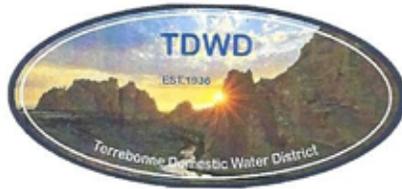
Second Budget Meeting 2022/23: June 14th, 2022 @ 6:00pm @ Terrebonne Grange Hall

Next Regular Board Meeting: June 14th, 2022 @ 6:30pm @ Terrebonne Grange Hall

Executive Session: June 14th, 2022 (when required) @ Terrebonne Grange Hall

Meeting Adjourned: 6:29 pm

Submitted By: Jim Wilhelm
Secretary TDWD



Terrebonne Domestic Water District

Second Public Budget Meeting 2022/23

June 14th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Second Public Budget Meeting for fiscal year 2022/23 was called to order at 6:00 pm on June 14th, with 3 directors present, Eric Fisher, Jim Wilhem and Bob Nupert. Also present was District Manager Dan Bruce and multiple members of the public.

Agenda: Eric noted that this budget meeting would only be about the district's budget for 2022/23, and that any comments or suggestions from the board or the public should confine itself to the budget.

Budget 2022/23: Jim noted that he would like to make a change to the water income line of the budget. He noted that the district's sales from the previous month have been soft and the current month is not looking any better. The income number was changed from to \$680,000. A question was raised by the public concerning the increase in the Legal line of the budget. It was explained that the district has had increasing contact with counsel concerning contracts and the LID.

A question was raised by the public questioning the Backflow line as an expense line. It was noted that this is the district cost to have backflow valves checked in the district. It was also noted that there was a corresponding income line that reflected the district's income from property owners paying for this service.

It was questioned why if the cost is \$22.50 to check backflow valves and the district has 600 customers the backflow line only shows \$5,500. Dan explained that not all customers had or needed a backflow valve and that some customers contracted out their backflow tests. About 250 customers are now having the district test a backflow valve.

A question was raised by the public to explain why the budget shows a change for \$45,000 for audits when the preceding years were very low. It was explained that our district, and many others in the state of Oregon, are having trouble getting audits done in a timely manner. Our district is currently short 3 audits. This is a result of very few auditors doing municipal audits and those few auditors being short handed. The board is aware of this problem and is working to

correct it. The large number on the budget reflects a total of 4 audits to be done by the end of the 2022/23 budget year.

A member of the public wanted the \$25,000 water rights explained. Dan explained that maintaining water rights for the district is an ongoing project as it is for all water districts. Water rights must be updated, maintained and sometimes moved from one well to another. The district is constantly monitoring its water usage and its water rights to assure adequate water for the district. This number in the budget is a "best guess" number. The amount we spend varies widely from year to year but we do not want to be short if needed.

There were no further questions or changes for the budget.

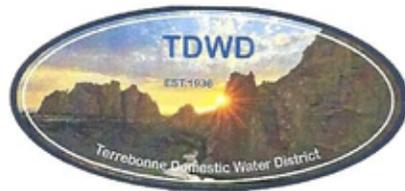
The proposed budget would move to the district regular board meeting for further review and for final vote by the board.

Next Regular Board Meeting: July 12th, 2022 @ 6:30pm @ Terrebonne Grange Hall

Meeting Adjourned: 6:29 pm

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points



Terrebonne Domestic Water District

Public Board Meeting

June 14th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Special Public Board Meeting was called to order at 6:30 pm on June 14th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce Several members of the public were present.

Public Comment: Tim Histon: Tim noted that he did not like what the district was doing (LID). He would like there to be better communication. He noted that the wells had been here a long time and he blamed Dan for pushing the LID project. He felt there was a better way to do this. Scott Maxwell: Has owned the house for some time and no one ever told him he was in the district and feels that should stand for something. Was concerned that this was not exposed on title search. Dan noted that the district is not part of the title search beyond outstanding monies owed to the district.

Nick Kroler: Feels the district is not serving customers well and that the district is spending 1.6 million dollars of the district's money. Feels the right thing to do is release the homes from the district. Eric noted to Nick that the homes in the LID area could petition the county commissioners to allow the LID area to succeed from the district. Eric also noted that if the commissioners receive any concern from the district members the succession would have to go to a vote of the district. The district board can not do this process; it must come from the members of the public and the board will voice no opinion at this point.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes of Last Board Meeting: Minutes for the May 10th public board meeting were reviewed by the board. (see minutes). Jim noted that he had not had time to prepare the minutes from the May 31st LID meeting but if anyone was interested a audio recording was available. Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

Treasurer's Report: The current financial report and checks as signed were reviewed by the board, (see report). Income reported for the month was \$8,814 and the district had about \$670,000 in the bank. Jim made a motion that the board accept the current financial report and check as signed, seconded by Bob. All in favor, motion passed.

Chairman's Report: The Chairman did not have a report.

Water Manager's Report: Dan informed the board that at this point he has not received any applications concerning the open position in the district. He will continue to work on the open position.

Dan reported on a visit by the USDA to inspect our district facilities. It was pointed out that the sink in the restroom would need to be replaced and Dan will be looking into this repair.

Business: Open Board Seat: There is still an open board seat. The board is still open to anyone that may want to apply for the job.

LID Meeting: Jim noted to the board that the LID meeting that was held on May 31st is still open. The meeting will remain open until the district can investigate other options concerning the LID project.

Loan Payoff: After some discussion Bob made a motion that the district pay off the outstanding loan amount in July rather than wait until September, second by Jim. All in favor, motion passed. Jim noted that he would make the necessary changes to the budget to accommodate this change of income.

Auditor: Jim requested that the board authorize him to accompany Dan on a visit to discuss our outstanding audit with the auditor. The board had no objection.

Executive Session: Eric read the Executive Session Opening Statement and the board entered executive session at 7:14pm (see statement).

Executive Session: The board exited executive session at 7:32pm and returned to the regular monthly board meeting.

Budget: After some discussion and no objections noted Jim made a motion that the board budget base salary for Dan Bruce for the 2022/23 fiscal year of \$76,300, second by Bob. All in favor, motion passed.

After some discussion and no objections Jim made motion the the board accept the proposed budget with four adjustments: Cash on hand number moved to \$680,000, payroll to \$134,150, payroll taxes changed so as to accommodate new payroll number and retirement to reflect new payroll number, second by Bob. All in favor, motion passed. Eric thanked Dan, Jim and Bob for their work on the budget.

Next Regular Board Meeting: July 12th, 2022 @ 6:30pm @ Terrebonne Grange Hall.

Meeting Adjourned: 7:41 pm

Submitted By: Jim Wilhelm **Secretary TDWD**