

# Terrebonne Domestic Water District

## Agenda for Public Board Meeting

February 8th, 2022

**Regular public board meetings of the Terrebonne Domestic Water District are held at 6:30 PM at the Terrebonne Fire Station on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.**

**Public Comments:** Members of the public wishing to address the council are asked to fill out a form stating the subject and the members address. The speaker will be given 3 minutes to speak. Speakers will be asked to state their name and address at the beginning of their 3 minutes.

**Minutes of Last Board Meeting:** Secretary Jim Wilhelm will read minutes from last meeting.

**Treasurer's Report:** Treasurer will read treasurer's report.

**Chairman's Report:** Chairman Eric Fisher to report or comment as needed.

**Water Manager's Report:**

**Business to be Discussed:**

- 1- Empty board member seat.
- 2- Employee Recruitment
- 3- Project engineering

**Next Regular Board Meeting:**

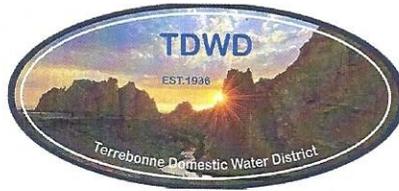
In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.

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# Terrebonne Domestic Water District

Public Board Meeting

January 18th, 2022

**This meeting was moved from January 11 as the board was unable to gather the required quorum.**

**Note: Due to the current state lock down this meeting was conducted via Zoom for all board members and the public.**

The Regular Public Board Meeting was **called to order** at 6:30 pm on January 18th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the December public board meeting and the January 6th public Question and Answer meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Jim made a motion that the board accept the financial report and the checks as presented, seconded by Bob. All in favor, motion passed.

**Chairman's Report:** Chairman recognizes that the board was facing a big decision tonight. It is his feeling that the board has given much thought and investigation into this subject and that he feels we are going in the correct direction.

**District Manager's Report:** Dan presented his report to the board. (see report)  
Dan noted that our audit company has again missed a scheduled completion date. Both Dan and the board are having grave concerns about this company's performance over the last few years. It was agreed that Dan would seek out other possible audit companies while he is at the training conference(35) and that we may in the near future put out a bid for auditing. Although the board generated sympathy for our current auditor concerning current hiring situations, this situation has gone on way too long.

Dan noted that he will be attending his certification class in March. The board requested that Dan attempt to locate a less costly accommodation than the one proposed.

Dan referenced a call he had with Dustin Hewitt concerning the property the district currently has for sale. Dustin notes that although he is getting calls on the property, all prospective buyers back away when presented with the fact that the property still needs to be rezoned to residential.

It was agreed that Dan would investigate what the district needs to do to move forward(36).

**Business Discussed: Empty board Seat:** The board reviewed any considerations for the current empty board seat. Although we have contacted numerous members of the community, we have yet to fill the empty seat. The board will continue to seek a new board member.

**LID Resolution:** Eric read Terrebonne Domestic Water District resolution 22-01, a Resolution Ordering Local Improvement District Water System Construction. Jim noted that although we had had 2 public meetings directly addressing this issue, the response has really not been that great. Jim made a motion that the board accept Resolution 22-01 as written, Second by Bob. All in favor, motion passed. Dan noted that he would start the process for the engineering as soon as possible.

**Employee Handbook:** Bob made a motion that the board accept the proposed Employee Handbook as written, second by Jim. All in favor motion passed. Dan thanked the board for passing this and Jim for helping write the handbook. Dan noted that he had wanted this for some time for the district.

**Employee Recruitment:** Dan noted that he has been working on this and that he would be doing more searching at his upcoming conference. Eric stated that he would like to work with the board to come up with a written hiring policy to aid in future concerns. This item will be moving forward to our next public meeting.

**Next Regular Board Meeting:** February 14th, 2022 @ 6:30pm @ Terrebonne Fire Station or via Zoom if needed.

**Meeting Adjourned:** 7:11 pm

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**

**Recorded Action Points**

# Management Report

Terrebonne Domestic Water District  
For the period ended January 31, 2022

Prepared on  
February 8, 2022

For management use only

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# Profit and Loss

January 2022

	Total
<b>INCOME</b>	
40500 Investments	
45050 Interest Income	218.52
<b>Total 40500 Investments</b>	<b>218.52</b>
40550 OR-LB-20 Water Income	
41100 Water	24,531.63
41200 Service Fees	1,325.00
41500 Debt Reduction Charge	2,849.03
<b>Total 40550 OR-LB-20 Water Income</b>	<b>28,705.66</b>
<b>Total Income</b>	<b>28,924.18</b>
<b>GROSS PROFIT</b>	
	<b>28,924.18</b>
<b>EXPENSES</b>	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	10,696.00
61030 Payroll Taxes	1,010.55
61040 Employee Health ins	1,204.28
61070 Employee Retirement	1,011.70
61080 Workers Comp	206.11
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>14,128.64</b>
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	1,829.38
62012 Utilities - Other	83.46
<b>Total 62010 Utilities</b>	<b>1,912.84</b>
62020 Operating Supplies	26.56
62024 Repair and Maintenance	30.30
<b>Total 62020 Operating Supplies</b>	<b>56.86</b>
62030 Testing expense	148.00
62040 Office Supplies	396.97
62050 Postage, Mailing Service	435.60
62070 Insurance	
62071 Insurance - Liability, D and O	89.00
62072 Property Insurance	763.58
<b>Total 62070 Insurance</b>	<b>852.58</b>
62080 Bookkeeping	732.51
62100 Vehicle Maintenance & Repair	57.60
62110 Education	465.00
62114 Travel	723.35
<b>Total 62110 Education</b>	<b>1,188.35</b>
62160 Bank Charges	
62161 Bank Service Fees	218.65
62162 Merchant Services Proc Fee	783.53

	Total
<b>Total 62160 Bank Charges</b>	<b>1,002.18</b>
62170 Billing support	137.43
62180 Computer Software	14.99
62220 Telephone, Telecommunications	533.11
<b>Total 62000 OR-LB-31 Operations</b>	<b>7,469.02</b>
<b>Total Expenses</b>	<b>21,597.66</b>
<b>NET OPERATING INCOME</b>	<b>7,326.52</b>
<b>NET INCOME</b>	<b>\$7,326.52</b>

# Balance Sheet

As of January 31, 2022

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
10100 Bank-4506	14,026.01
10200 First Interstate -3877- General	30,151.36
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	51,881.62
10520 LGIP Investment Fund #5534	439,822.27
10530 LGIP - SDC Fund #6271	67,170.05
15340 LGIP Deposit Fund #6272	13,239.83
<b>Total 10500 LGIP Investments</b>	<b>572,113.77</b>
<b>Total Bank Accounts</b>	<b>616,291.14</b>
<b>Other Current Assets</b>	
11500 Water Bills Receivable	8,245.16
14000 Inventory	6,451.05
14200 Prepaid Expenses	10,409.00
<b>Total Other Current Assets</b>	<b>25,105.21</b>
<b>Total Current Assets</b>	<b>641,396.35</b>
<b>Fixed Assets</b>	
15000 Equipment	85,813.68
15100 Water System	3,551,904.10
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15900 Accumulated Depreciation	-1,225,589.75
<b>Total Fixed Assets</b>	<b>2,527,993.03</b>
<b>TOTAL ASSETS</b>	<b>\$3,169,389.38</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 Accounts Payable	3,319.85
<b>Total Accounts Payable</b>	<b>3,319.85</b>
<b>Other Current Liabilities</b>	
24000 Payroll Liabilities	0.00
Federal Unemployment (940)	-20.08
OR Employment Taxes	139.61
OR Statewide Transit Taxes	10.52
<b>Total 24000 Payroll Liabilities</b>	<b>130.05</b>
24300 Payroll payable	1,918.62
25000 Customer deposits payable	34,188.65

	Total
<b>Total Other Current Liabilities</b>	<b>36,237.32</b>
<b>Total Current Liabilities</b>	<b>39,557.17</b>
<b>Long-Term Liabilities</b>	
27000 N/P - USDA/RD	122,561.22
<b>Total Long-Term Liabilities</b>	<b>122,561.22</b>
<b>Total Liabilities</b>	<b>162,118.39</b>
<b>Equity</b>	
32000 Retained Earnings S	977,391.31
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Income	129,728.53
<b>Total Equity</b>	<b>3,007,270.99</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,169,389.38</b>

# Terrebonne Domestic Water District

## Profit and Loss Comparison

January 2022

	TOTAL	
	JAN 2022	JAN 2021 (PY)
Income		
40500 Investments		
45050 Interest Income	218.52	333.29
<b>Total 40500 Investments</b>	<b>218.52</b>	<b>333.29</b>
40550 OR-LB-20 Water Income		
41100 Water	24,531.63	24,069.56
41200 Service Fees	1,325.00	1,759.15
41500 Debt Reduction Charge	2,849.03	2,805.31
<b>Total 40550 OR-LB-20 Water Income</b>	<b>28,705.66</b>	<b>28,634.02</b>
41600 System Development Fees	0.00	7,700.00
<b>Total Income</b>	<b>\$28,924.18</b>	<b>\$36,667.31</b>
GROSS PROFIT	<b>\$28,924.18</b>	<b>\$36,667.31</b>
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	10,696.00	9,600.41
61030 Payroll Taxes	1,010.55	907.04
61040 Employee Health ins	1,204.28	1,097.77
61070 Employee Retirement	1,011.70	500.00
61080 Workers Comp	206.11	219.82
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>14,128.64</b>	<b>12,325.04</b>
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	1,829.38	1,604.35
62012 Utilities - Other	83.46	54.00
<b>Total 62010 Utilities</b>	<b>1,912.84</b>	<b>1,658.35</b>
62020 Operating Supplies		
62024 Repair and Maintenance	26.56	102.81
62024 Repair and Maintenance	30.30	
<b>Total 62020 Operating Supplies</b>	<b>56.86</b>	<b>102.81</b>
62030 Testing expense	148.00	
62040 Office Supplies	396.97	168.60
62050 Postage, Mailing Service	435.60	209.30
62060 Legal		1,323.00
62070 Insurance		
62071 Insurance - Liability, D and O	89.00	80.08
62072 Property Insurance	763.58	683.92
<b>Total 62070 Insurance</b>	<b>852.58</b>	<b>764.00</b>
62080 Bookkeeping	732.51	714.70
62100 Vehicle Maintenance & Repair	57.60	90.34

# Terrebonne Domestic Water District

## Profit and Loss Comparison

January 2022

	TOTAL	
	JAN 2022	JAN 2021 (PY)
62110 Education	465.00	
62114 Travel	723.35	
<b>Total 62110 Education</b>	<b>1,188.35</b>	
62160 Bank Charges		
62161 Bank Service Fees	218.65	174.36
62162 Merchant Services Proc Fee	783.53	448.46
<b>Total 62160 Bank Charges</b>	<b>1,002.18</b>	<b>622.82</b>
62170 Billing support	137.43	123.67
62180 Computer Software	14.99	109.11
62200 Fuel		89.19
62220 Telephone, Telecommunications	533.11	435.11
62230 Refund		150.40
<b>Total 62000 OR-LB-31 Operations</b>	<b>7,469.02</b>	<b>6,561.40</b>
70000 Capital Outlay		
70100 System Improvements		3,768.24
<b>Total 70000 Capital Outlay</b>		<b>3,768.24</b>
<b>Total Expenses</b>	<b>\$21,597.66</b>	<b>\$22,654.68</b>
NET OPERATING INCOME	<b>\$7,326.52</b>	<b>\$14,012.63</b>
NET INCOME	<b>\$7,326.52</b>	<b>\$14,012.63</b>

# Terrebonne Domestic Water District

## Profit and Loss Comparison

July 2021 - January 2022

	TOTAL	
	JUL 2021 - JAN 2022	JUL 2020 - JAN 2021 (PY)
Income		
40500 Investments		
45050 Interest Income	1,555.72	2,667.87
<b>Total 40500 Investments</b>	<b>1,555.72</b>	<b>2,667.87</b>
40550 OR-LB-20 Water Income		
41100 Water	292,088.45	289,796.87
41200 Service Fees	8,764.17	9,867.47
41300 Backflow Fees		4,950.00
41500 Debt Reduction Charge	19,971.97	19,664.78
<b>Total 40550 OR-LB-20 Water Income</b>	<b>320,824.59</b>	<b>324,279.12</b>
41600 System Development Fees	7,700.00	15,400.00
<b>Total Income</b>	<b>\$330,080.31</b>	<b>\$342,346.99</b>
GROSS PROFIT	<b>\$330,080.31</b>	<b>\$342,346.99</b>
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	76,157.10	61,419.89
61030 Payroll Taxes	6,442.70	5,108.89
61040 Employee Health ins	8,429.96	7,684.39
61070 Employee Retirement	7,081.90	3,500.00
61080 Workers Comp	1,442.77	1,538.74
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>99,554.43</b>	<b>79,251.91</b>
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	20,027.84	20,048.26
62012 Utilities - Other	1,837.34	844.50
<b>Total 62010 Utilities</b>	<b>21,865.18</b>	<b>20,892.76</b>
62015 Rent, Parking	100.00	
62020 Operating Supplies	2,107.39	4,734.59
62024 Repair and Maintenance	30.30	
<b>Total 62020 Operating Supplies</b>	<b>2,137.69</b>	<b>4,734.59</b>
62030 Testing expense	1,538.00	1,534.00
62040 Office Supplies	1,674.23	885.82
62050 Postage, Mailing Service	1,718.31	1,429.75
62060 Legal	5,292.00	6,166.00
62070 Insurance		
62071 Insurance - Liability, D and O	569.48	513.58
62072 Property Insurance	4,867.10	4,415.92
<b>Total 62070 Insurance</b>	<b>5,436.58</b>	<b>4,929.50</b>
62080 Bookkeeping	4,953.51	4,935.70

# Terrebonne Domestic Water District

## Profit and Loss Comparison

July 2021 - January 2022

	TOTAL	
	JUL 2021 - JAN 2022	JUL 2020 - JAN 2021 (PY)
62090 Directors Fees	960.00	1,200.00
62100 Vehicle Maintenance & Repair	57.60	397.57
62110 Education	465.00	315.00
62114 Travel	723.35	
<b>Total 62110 Education</b>	<b>1,188.35</b>	<b>315.00</b>
62140 Auditing		1,500.00
62150 Backflow Expense	5,355.00	5,152.50
62160 Bank Charges		
62161 Bank Service Fees	630.59	663.43
62162 Merchant Services Proc Fee	3,459.36	3,866.50
<b>Total 62160 Bank Charges</b>	<b>4,089.95</b>	<b>4,529.93</b>
62170 Billing support	673.74	421.85
62180 Computer Software	1,279.66	139.09
62190 Dues & Subscriptions	1,162.53	1,855.47
62200 Fuel	305.69	635.31
62210 Printing and Copying	1,381.44	675.00
62220 Telephone, Telecommunications	3,209.30	3,328.58
62230 Refund	881.08	1,234.05
<b>Total 62000 OR-LB-31 Operations</b>	<b>65,259.84</b>	<b>66,892.47</b>
70000 Capital Outlay		
70100 System Improvements	33,864.76	21,317.78
<b>Total 70000 Capital Outlay</b>	<b>33,864.76</b>	<b>21,317.78</b>
80000 Interest Expense	1,672.75	22,286.25
<b>Total Expenses</b>	<b>\$200,351.78</b>	<b>\$189,748.41</b>
NET OPERATING INCOME	<b>\$129,728.53</b>	<b>\$152,598.58</b>
NET INCOME	<b>\$129,728.53</b>	<b>\$152,598.58</b>

**Terrebonne Domesti  
Budget vs. Actuals: FY 21**

July 2021 - Jun

Income	Jul 2021			Aug 2021			Sep 2021			Oct 2021			Nov 2021			Dec 2021			
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	
4000 Investments	277.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4000 Interest Income	277.00	250.00	111.00%	233.00	250.00	93.20%	229.51	250.00	91.80%	234.00	250.00	93.60%	238.49	250.00	95.40%	205.45	250.00	82.20%	
Total 4000 Investments	\$ 277.00	\$ 250.00	\$ 27.00	\$ 111.00%	\$ 233.00	\$ 250.00	\$ -16.11	\$ 93.20%	\$ 229.51	\$ 250.00	\$ -20.49	\$ 93.60%	\$ 238.49	\$ 250.00	\$ -11.51	\$ 82.20%	\$ 205.45	\$ 250.00	
4050 OR-LB-20 Water Income	60,253.23	64,899.00	4,635.77	107.20%	59,259.34	63,900.00	-4,640.66	92.74%	63,599.19	63,000.00	5,599.19	108.08%	23,870.00	23,870.00	0.00	100.00%	24,725.17	22,700.00	107.15%
4100 Water	1,373.52	1,350.00	109.88%	1,451.50	1,350.00	107.52%	1,505.00	1,350.00	111.85%	1,500.00	1,350.00	111.11%	1,500.00	1,350.00	111.11%	1,500.00	1,350.00	111.11%	1,500.00
4120 Employee Fees	468.33	468.33	100.00%	468.33	468.33	100.00%	468.33	468.33	100.00%	468.33	468.33	100.00%	468.33	468.33	100.00%	468.33	468.33	100.00%	468.33
4130 Debt Reduction Change	2,837.02	2,833.33	3.69	100.13%	2,834.33	2,833.33	1.00	100.04%	2,834.13	2,833.33	0.80	100.03%	2,833.33	2,833.33	100.00%	2,833.33	2,833.33	100.00%	2,833.33
4140 Debt Reduction Change	14,138.87	14,892.00	4,603.21	108.81%	14,341.67	14,841.00	-5,028.89	96.03%	14,634.52	14,841.00	-2,006.48	98.61%	14,312.24	14,841.00	-5,228.76	97.85%	14,312.24	14,841.00	
Total 4050 OR-LB-20 Water Income	\$ 74,135.55	\$ 80,770.66	\$ 4,635.88	\$ 108.81%	\$ 73,454.59	\$ 80,801.00	\$ -5,046.10	\$ 96.03%	\$ 77,081.83	\$ 77,841.00	\$ -7,759.17	\$ 100.77%	\$ 30,250.00	\$ 30,250.00	\$ 0.00	\$ 100.00%	\$ 31,132.24	\$ 27,700.00	\$ 134.03%
4190 System Development Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Income	\$ 74,135.55	\$ 80,770.66	\$ 4,635.88	\$ 108.81%	\$ 73,454.59	\$ 80,801.00	\$ -5,046.10	\$ 96.03%	\$ 77,081.83	\$ 77,841.00	\$ -7,759.17	\$ 100.77%	\$ 30,250.00	\$ 30,250.00	\$ 0.00	\$ 100.00%	\$ 31,132.24	\$ 27,700.00	\$ 134.03%
Expenses																			
6100 OR-LB-30 Personnel Services	10,000.00	11,991.67	-1,991.67	84.23%	10,000.00	11,991.67	-1,991.67	84.23%	10,000.00	11,991.67	-1,991.67	84.23%	10,000.00	11,991.67	-1,991.67	84.23%	10,000.00	11,991.67	-1,991.67
6100 Payroll Taxes	9,664.64	1,041.67	8,622.97	90.88%	8,622.97	1,041.67	7,581.30	72.78%	8,622.97	1,041.67	7,581.30	72.78%	8,622.97	1,041.67	7,581.30	72.78%	8,622.97	1,041.67	72.78%
6100 Employee Health Ins	1,204.28	1,958.33	45.95	100.87%	1,204.28	1,958.33	45.95	100.87%	1,204.28	1,958.33	45.95	100.87%	1,204.28	1,958.33	45.95	100.87%	1,204.28	1,958.33	45.95
6100 Workers Comp	206.11	200.00	45.89	82.44%	206.11	200.00	45.89	82.44%	206.11	200.00	45.89	82.44%	206.11	200.00	45.89	82.44%	206.11	200.00	45.89
Total 6100 OR-LB-30 Personnel Services	\$ 14,694.73	\$ 14,550.34	\$ 144.39	\$ 98.60%	\$ 14,607.66	\$ 14,550.34	\$ 457.80	\$ 98.60%	\$ 14,607.66	\$ 14,550.34	\$ 457.80	\$ 98.60%	\$ 14,607.66	\$ 14,550.34	\$ 457.80	\$ 98.60%	\$ 14,607.66	\$ 14,550.34	\$ 457.80
6200 Utilities	3,282.37	2,750.00	532.37	135.65%	4,042.20	2,750.00	1,292.20	148.95%	3,838.60	2,750.00	1,088.60	138.95%	2,981.17	2,750.00	201.17	107.22%	1,970.02	2,750.00	-780.00
6201 Utilities - Electric	3,282.37	2,750.00	532.37	135.65%	4,042.20	2,750.00	1,292.20	148.95%	3,838.60	2,750.00	1,088.60	138.95%	2,981.17	2,750.00	201.17	107.22%	1,970.02	2,750.00	-780.00
6202 Utilities - Other	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
Total 6200 Utilities	\$ 3,282.37	\$ 2,750.00	\$ 532.37	\$ 135.65%	\$ 4,042.20	\$ 2,750.00	\$ 1,292.20	\$ 148.95%	\$ 3,838.60	\$ 2,750.00	\$ 1,088.60	\$ 138.95%	\$ 2,981.17	\$ 2,750.00	\$ 201.17	\$ 107.22%	\$ 1,970.02	\$ 2,750.00	\$ -780.00
6300 Repairs and Maintenance	1,025.51	410.67	604.84	244.12%	135.00	410.67	-275.67	32.88%	25.11	410.67	-385.56	6.11%	55.58	410.67	-355.09	13.53%	395.37	410.67	-115.30
6301 Rent, Parking	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6302 Repair and Maintenance	1,025.51	410.67	604.84	244.12%	135.00	410.67	-275.67	32.88%	25.11	410.67	-385.56	6.11%	55.58	410.67	-355.09	13.53%	395.37	410.67	-115.30
Total 6300 Repairs and Maintenance	\$ 1,025.51	\$ 410.67	\$ 604.84	\$ 244.12%	\$ 135.00	\$ 410.67	\$ -275.67	\$ 32.88%	\$ 25.11	\$ 410.67	\$ -385.56	\$ 6.11%	\$ 55.58	\$ 410.67	\$ -355.09	\$ 13.53%	\$ 395.37	\$ 410.67	\$ -115.30
6400 Operating Supplies	64.00	250.00	-186.00	25.60%	750.00	250.00	-480.00	30.00%	750.00	250.00	-500.00	30.00%	750.00	250.00	-500.00	30.00%	750.00	250.00	-500.00
6400 Printing	64.00	250.00	-186.00	25.60%	750.00	250.00	-480.00	30.00%	750.00	250.00	-500.00	30.00%	750.00	250.00	-500.00	30.00%	750.00	250.00	-500.00
6400 Office Supplies	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6400 Postage	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6400 Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6400 Legal	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6400 Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6401 Insurance - Liability, D and O	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6402 Property Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
Total 6400 Operating Supplies	\$ 64.00	\$ 250.00	\$ -186.00	\$ 25.60%	\$ 750.00	\$ 250.00	\$ -480.00	\$ 30.00%	\$ 750.00	\$ 250.00	\$ -500.00	\$ 30.00%	\$ 750.00	\$ 250.00	\$ -500.00	\$ 30.00%	\$ 750.00	\$ 250.00	\$ -500.00
6500 Bonding	703.50	750.00	-46.50	93.80%	750.00	750.00	-46.50	93.80%	750.00	750.00	-46.50	93.80%	750.00	750.00	-46.50	93.80%	750.00	750.00	-46.50
6500 Directors Fees	1,200.00	100.00	1,100.00	1200.00%	250.00	100.00	1,150.00	1150.00%	250.00	100.00	1,150.00	1150.00%	250.00	100.00	1,150.00	1150.00%	250.00	100.00	1,150.00
6500 Vehicle Maintenance & Repair	125.00	0.00	125.00	125.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6500 Education	41.67	0.00	41.67	41.67%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6500 Travel	160.67	0.00	160.67	160.67%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
6500 Conference, Convention, Meeting	133.33	0.00	133.33	133.33%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	
Total 6500 Bonding	\$ 803.50	\$ 850.00	\$ -46.50	\$ 94.53%	\$ 850.00	\$ 850.00	\$ -46.50	\$ 94.53%	\$ 850.00	\$ 850.00	\$ -46.50	\$ 94.53%	\$ 850.00	\$ 850.00	\$ -46.50	\$ 94.53%	\$ 850.00	\$ 850.00	\$ -46.50
6600 Contract Labor	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00
6600 Auditing	2,916.67	2,916.67	0.00	100.00%	2,916.67	2,916.67	0.00	100.00%	2,916.67	2,916.67	0.00	100.00%	2,916.67	2,916.67	0.00	100.00%	2,916.67	2,916.67	0.00
6600 Backlog Expense	458.33	458.33	0.00	100.00%	458.33	458.33	0.00	100.00%	458.33	458.33	0.00	100.00%	458.33	458.33	0.00	100.00%	458.33	458.33	0.00
6600 Bank Charge	666.67	666.67	0.00	100.00%	666.67	666.67	0.00	100.00%	666.67	666.67	0.00	100.00%	666.67	666.67	0.00	100.00%	666.67	666.67	0.00
6600 Bank Service Fees	63.34	63.34	0.00	100.00%	63.34	63.34	0.00	100.00%	63.34	63.34	0.00	100.00%	63.34	63.34	0.00	100.00%	63.34	63.34	0.00
6602 Merchant Services Proc Fee	377.00	377.00	0.00	100.00%	377.00	377.00	0.00	100.00%	377.00	377.00	0.00	100.00%	377.00	377.00	0.00	100.00%	377.00	377.00	0.00
Total 6600 Contract Labor	\$ 4,606.46	\$ 4,606.46	\$ 0.00	\$ 100.00%	\$ 4,606.46	\$ 4,606.46	\$ 0.00	\$ 100.00%	\$ 4,606.46	\$ 4,606.46	\$ 0.00	\$ 100.00%	\$ 4,606.46	\$ 4,606.46	\$ 0.00	\$ 100.00%	\$ 4,606.46	\$ 4,606.46	\$ 0.00
6700 Billing Supplies	109.11	41.66	67.45	161.91%	109.11	41.66	67.45	161.91%	109.11	41.66	67.45	161.91%	109.11	41.66	67.45	161.91%	109.11	41.66	67.45
6700 Computer Software	200.33																		



# Terrebonne Domestic Water District

## Check Detail

January 12 - February 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506						
02/01/2022	Expense		MRC HNT PMNT PROC		C	-83.20
				MRC HNT PMNT PROC SETTLEMENT 5611 MRC HNT PMNT PROC SETTLEMENT 5611		83.20
10200 First Interstate -3877- General						
01/12/2022	Tax Payment		OR Department of Revenue	Tax Payment for Period: 01/05/2022-01/07/2022 OR Income Tax	R	-727.91 -727.91
01/12/2022	Tax Payment		IRS	Tax Payment for Period: 01/05/2022-01/07/2022  Federal Taxes (941/944)	R	- 2,478.61 - 2,478.61
01/19/2022	Tax Payment		OR Department of Revenue	Tax Payment for Period: 10/01/2021-12/31/2021 OR Employment Taxes OR Employment Taxes OR Employment Taxes	R	-140.43 -140.43 -0.06 -0.06
01/19/2022	Tax Payment		OR Department of Revenue	Tax Payment for Period: 10/01/2021-12/31/2021 OR Statewide Transit Taxes	R	-32.84 -32.84
01/19/2022	Tax Payment		IRS	Tax Payment for Period: 01/01/2021-12/31/2021 Federal Unemployment (940)	R	-84.00 -84.00
01/20/2022	Expense		FIRST INTERSTATE BANK	ACH SETTLEMENT ELEC DEBIT 1080788	R	-43.50 43.50
01/28/2022	Check		US POSTAL SERVICE	Hubdoc - 252817457 3370	C	-218.52 218.52
01/31/2022	Bill Payment (Check)	3371	AMERICAN WATER WORKS			-248.00 -248.00
01/31/2022	Bill Payment (Check)	3372	PACIFIC POWER			- 1,829.38 - 1,829.38
01/31/2022	Bill Payment (Check)	3373	Terrebonne PUD, LLC			-65.00 -65.00
01/31/2022	Expense		FIRST INTERSTATE BANK	SERVICE CHARGE	R	-75.15 75.15
02/01/2022	Check	3374	RAYMOND JAMES	FBO: Daniel Bruce Acc# 809F4693		-583.30 583.30
02/01/2022	Check	3375	EDWARD JONES	FBO - David Griffin		-428.40 428.40
02/07/2022	Payroll Check	3391	Daniel J. Bruce	Pay Period: 02/01/2022-02/28/2022  Gross Pay - This is not a legal pay stub Employer Taxes		- 4,704.06 6,412.00 572.92

# Terrebonne Domestic Water District

## Check Detail

January 12 - February 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Raymond James 401K		174.99
				OR Statewide Transit Taxes		6.41
				OR Employment Taxes		80.77
				OR Income Tax		428.91
				Federal Unemployment (940)		3.53
				Federal Taxes (941/944)		1,586.25
02/07/2022	Payroll Check	3392	David B. Griffin	Pay Period: 02/01/2022-02/28/2022		-
						3,240.53
				Gross Pay - This is not a legal pay stub		4,284.00
				Employer Taxes		393.89
				SDIC		41.93
				Edward Jones 401K		128.64
				OR Statewide Transit Taxes		4.11
				OR Employment Taxes		54.73
				OR Income Tax		299.00
				Federal Unemployment (940)		16.55
				Federal Taxes (941/944)		892.40
02/07/2022	Check	3376	RAYMOND JAMES	Account # 809F4693		-174.99
						-174.99
02/07/2022	Check	3377	EDWARD JONES			-128.64
						-128.64
02/08/2022	Bill Payment (Check)	3378	AMERICAN BUSINESS SOFTWARE INC			-137.43
						-137.43
02/08/2022	Bill Payment (Check)	3379	BEND BROADBAND			-163.64
						-163.64
02/08/2022	Bill Payment (Check)	3380	CENTRTEL TELEPHONE ANSWERING SERVICE			-211.70
						-211.70
02/08/2022	Bill Payment (Check)	3381	EDGE ANALYTICAL INC			-222.00
						-222.00
02/08/2022	Bill Payment (Check)	3382	FIRST INTERSTATE BANK			-145.48
						-145.48
02/08/2022	Bill Payment (Check)	3383	FIRST NATIONAL BANK OMAHA			-199.99
						-199.99
02/08/2022	Bill Payment (Check)	3384	H.D. FOWLER COMPANY			-272.46
						-272.46
02/08/2022	Bill Payment (Check)	3385	MASTERCARD (FIB) #2575			-
						1,667.48
						-
						1,667.48
02/08/2022	Bill Payment	3386	REPUBLIC SERVICES #675			-18.46

# Terrebonne Domestic Water District

## Check Detail

January 12 - February 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-18.46
02/08/2022	Bill Payment (Check)	3387	REVEAL ACCOUNTING SOLUTIONS			-732.51
						-732.51
02/08/2022	Bill Payment (Check)	3388	SPECIAL DISTRICTS INSURANCE SERVICES			-
						1,246.21
						-
						1,246.21
02/08/2022	Bill Payment (Check)	3389	TERREBONNE HARDWARE			-18.98
						-18.98
02/08/2022	Bill Payment (Check)	3390	US CELLULAR			-157.77
						-157.77

# Terrebonne Domestic Water District

2-8-2022

- I have been doing some checking into what it would take to make our lot for sale buildable with the county. I also asked our council what it might cost to do so. After reviewing it again they feel this might be a county screw up form when the property was given to the District. We are still investigating that... when I have more answers I will let you know.

## **First Interstate Bank**

\$55,373.96

## **LGIP**

### **4845- Debt Service Fund**

\$51,881.62

### **5534- TDWD Savings Account**

\$439,822.27

### **6271- SDC Fund**

\$67,170.05

### **6272- Deposit Fund**

\$13,239.83

## **Total**

\$572,113.77